NETAJI NAGAR COLLEGE

(NAAC Accredited with B+ Grade in 2nd Cycle)

Academic Calendar (2021-22)

Month	Tentative Time (Week)	Planned Activity
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July	1 st week	Orientation Programme for the newly admitted students in 1 st Semester classes. Review of 1, 3 and 5 CU Semester Exam Results. Commencement of 1 st Semester classes.
	2 nd week	CU Registration of newly admitted students in 1 st Semester classes. Distribution of syllabus, Detailed Lesson Plan, Departmental Academic Calendar, Course Outcomes - Programme Outcomes, and Continuous Feedback on Teaching Card to newly admitted students. Conducting Test (Department wise to identify 'Advanced Learners' and 'Slow Learners' from the newly admitted students at the beginning of the Academic Session.
	3 rd week 3 rd week & 4 th week	Commencement of 3 rd Semester classes. Allotting newly admitted students under the mentorship of the teachers of different departments and distribution of Mentor-Mentee Interaction Card to mentees. Orientation programme for newly admitted students to inform CBCS Rules, Library Rules. Organising special 'Bridge Course' classes for 'Slow learners' before
August	1 st week	normal class hours. Guardians' (of newly admitted students)
September	1 st week	Meeting Freshers' Welcome Programme 1st Attendance Review of 1st, 3rd and 5th Semester students (during the period the date of commencement of class to 31st August) and informing them about their attendance position. Organising Inter class Cultural and Indoor Games Competition (Common Room Festival). College Foundation Day Programme, 25th

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3rd week College Annual Sports	
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January 1st week Commencement of 2nd, 4th and 6 Semester Classes	uı
Semester Classes	
2 nd week Organising Book Exhibition	
February 2nd week Saraswati Puja Fest.	
4 th week Submission of AISHE Report	
1 st attendance review of 2 nd , 4 ^t	and 6 th
Semester students (during the	
March 1st week from the date of commencement	t class to
28 th February) and informing stu	ıdents
about their attendance position	
2 nd Attendance Review of 2 nd , 4 ^l	
Semester students (during the	
from 1st March to 30th April) and	1
informing students about	their
May attendance position nd	th
Taking Feedback from 2	and 4
Semester students	
Students' Satisfaction Survey	(SSS)
from 6 th Semester students	(~)
Guardians' Meeting (Guardians	
4 th and 6 th Semester Students).	of 2 nd
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May	2 nd week	Taking Guardians, Alumni and Employers feedback
		Preparation of Feedback Analysis Report by different departments
		Discussion on Feedback Analysis Report in the departmental meetings
		Preparatory works for new admission in the ensuing academic session
	3 rd week	Internal Assessment of 2 nd , 4 th and 6 th Semester students and uploading of internal marks
		CU Form fill up for 2 nd , 4 th and 6 th Semester Examination
		Remedial classes for 2 nd , 4 th and 6 th Semester examinees
		Discussion on Feedback Analysis Report in the IQAC and GB
	4 th week	Distribution of Assignments to 2 nd , 4 th and 6 th Semester examinees and arranging Doubt-clearing Class on performance of students in assignment solutions
		Review of present position of Exstudents.
7	2 nd week	CU 2 nd , 4 th and 6 th Semester Exam
June	3 rd week	Review of COPO attainment.