



NETAJI NAGAR COLLEGE

(Affiliated to the University of Calcutta)
Accredited by NAAC (B+)
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Ref. No. _____

Date : _____

20/07/2021

Notice

Important instructions to examinees of B.Com. Semester- II, IV, VI (Hons & Gen) and B. Com Part III (Hons & Gen) (Under 1+1+1syllabus) Examination,2021.

Students of our college appearing in the ensuing B.Com. Semester- II, IV, VI (Hons & Gen) and B. Com Part III (Hons & Gen) (Under 1+1+1syllabus) Examination,2021 are advised to follow the instructions given below :

1.Regarding receiving question paper on each examination day :

On the date of examination the question paper on different subjects will be uploaded on college website 15 minutes before the schedule time of commencement of examination. The students can download the question paper from the college website (netajinagarcollege.ac.in). Question papers will also be posted in respective Semesterwise whatsapp group 15 minutes before the schedule time of commencement of examination on each day as per examination routine. If any student faces any difficulty in downloading the question paper from the college website or from the respective whatsapp group he/she may contact with designated teacher for that subject (Name and Contact number of the designated teachers have been notified below).

2.Regarding steps to be followed by students after receiving question papers :

- (a) Immediately after getting the question paper the students will fill up the required information in the cover page (Format of the cover page is given at the end of this notice).
- (b) Students are advised to use A4 size Non-ruled paper and write answers using black ink.
- (c) Page no., CU Roll no. and CU Registration no.(for all semesters) and College Roll No.(for Semester-IV &VI) are to be written compulsorily on

the top middle of each answer page and students have to sign compulsorily on top right hand side of each answer page.

3.Regarding submission of answer scripts at the end of examination :

- (a) At the end of examination, the students will carefully arrange all answer pages and will check properly whether all required information, as mentioned in point 2(c) above, have been properly mentioned on each answer pages.
- (b) (i) ***Students intending to send answer script through email*** will then scan the filled up cover page in prescribed format, original CU Registration Certificate(Compulsorily), Admit Card (if available) and all answer pages.
(ii)Then arranging in proper sequence - Scanned duly filled up Cover page, CU Registration Certificate, CU Admit card, answer pages - they will create a folder containing all the above pages (Folder naming system will be suggested by the departments separately).
(iii)Now, send the entire folder in PDF format through email at the notified email id of the designated teacher. (Email ids where folders are to be emailed are given in a separate table)
(iv)***The email id from which students will mail answer scripts must be created in the full name of the student. If any student has mailed answer scripts using mail id in which his/her full name is not mentioned, then content of that mail will not be considered by the designated teacher.***
(v) ***A list containing name of the students from whom answer scripts have been received through mail will be posted by the designated teacher in the whatsapp group of the respective semester within next day of the scheduled date of examination on a particular subject. Students are advised to carefully follow this post in the whatsapp group of the semester in which they belong. If any student, after mailing answer scripts using mail id in his/her own name, does not find his/her name in the list posted by the designated teacher, he/she will immediately contact with that designated teacher to resolve the matter. No request from any student with respect to the above issue will be entertained subsequently. Students are also strictly directed not to call the designated teacher immediately after mailing the answer scripts on the date of examination for being assured regarding acceptance of their mail as the same teacher will remain busy in collecting answer scripts from students submitting offline.***

(c) (i) *Students intending to submit answer scripts to college* will first of all arrange sequentially the filled in cover page in prescribed format, photocopy of original CU Registration certificate(Compulsorily),CU Admit card(if available), all answer pages and will staple all pages as a total set. Then they will come to college taking that stapled set and the **original** CU Registration certificate, Admit card.

(ii) At college, designated teacher will accept the stapled set and will check photocopy of the CU Registration certificate, admit card attached with the set, with the original ones.

(iii) After submission, students have to sign in a Register/Statement mentioning required details. The designated teacher will also issue a receipt to the student acknowledging the acceptance of answer script from the student.

*4. Students have to complete writing answers within prescribed time as mentioned in the CU Routine and have to upload answer **scripts online within ½ hour** and submit answer script at college within one hour from the schedule time of end of examination.*

*The offline submission guidelines are mentioned at the end of this notice under the caption **‘OFFLINE SUBMISSION OF ANSWER SCRIPTS’.***

Contact Number and E-mail Id of designated teachers along with the Routine for submission of answer scripts via online mode for ensuing Even Semester B. Com (Hons. & General)CU Examination, 2021

SEMESTER II

| <i>Semester</i> | <i>Date of CU Exam</i> | <i>Exam Time</i> | <i>Subject</i> | <i>Name of Designated Teacher</i> | <i>Contact No. and email id of the Designated Teacher*</i> | |
|--------------------|------------------------|---------------------|-------------------------------------|--|---|--|
| Semester II | 11/08/21 | 2.00 PM to 3..30 PM | Environmental Studies (AECC 2) | Dr. S. Dutta | Dr.S.Dutta(9477781699) (subhadradutta1963@gmail.com) | |
| | 12/8/21 | 10AM to 11 AM | E-Commerce | Dr. S. Dutta | Dr.S.Dutta(9477781699) (subhadradutta1963@gmail.com) | |
| | | 11AM -12 Noon | Business Communication | Dr.D. Chakraborty | Dr.D.Chakrabarty(6291018779) (chakraborty_debrupa@yahoo.com) | |
| | 13/08/21 | 10 AM to 12 Noon | Company Laws | Dr.B.Bhadra | Dr.B.Bhadra(8697582028) (bbhadra2020@gmail.com) | |
| | Semester II | 14/08/21 | 10 AM to 12 Noon | Marketing Management & Human Resource Management | Dr. K. Bhattacharyya | Dr.K.Bhattacharyya(9874544654) (kaberi.bhattacharyya@gmail.com) |
| | | 18/08/21 | 2.00 PM to 5.00 PM | Cost & Management Accounting I | Dr. K. Bhattacharyya | Dr.K.Bhattacharyya(9874544654) (kaberi.bhattacharyya@gmail.com) |
| | | | | SEMESTER IV | | |
| Semester IV | 01/08/21 | 2.00 PM to 4.00 PM | Micro-economics-II & Indian Economy | Dr.B.C.Barman | Dr.B.C.Burman(9330679767) (vajancb@gmail.com) | |
| | 02/08/21 | 2.00 PM to 3.00 PM | Entrepreneurship Development | Dr.D. Chakraborty | Dr.D.Chakrabarty(6291018779) (chakraborty_debrupa@yahoo.com) | |
| | | 3.00 PM to 4.00 PM | Business Ethics | Prof. P.R.De | Prof. P.R.De(9433702810) (pinakide74@gmail.com) | |

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| | 03/08/21 | 2.00 PM to 5.00 PM | Taxation - I | Dr.D. Chakraborty | Dr.D.Chakrabarty(6291018779) (chakraborty_debrupa@yahoo.com) |
| | 04/08/21 | 2.00 PM to 5.00 PM | Cost & Management Accounting - II | Prof. P.R.De | Prof. P.R.De(9433702810) (pinakide74@gmail.com) |

For E-Commerce & Business Communication (SEM II) and Entrepreneurship Development & Business Ethics (SEM IV) students are directed to use separate answer scripts (attaching cover page and other documents separately for all answer scripts) for each subject and compulsorily send / submit to the concerned subject wise designated teacher as mentioned in the above table.

SEMESTER VI

| | | | | | |
|--------------------|----------|-------------|--|--------------|---|
| Semester VI | 29/07/21 | 10AM to 1PM | Environmental Studies | Dr.S.Dutta | Dr.S.Dutta(9477781699) (subhadradutta1963@gmail.com) |
| | 30/07/21 | 10AM to 1PM | Financial Reporting & Financial Statement Analysis | Prof. P.R.De | Prof. P.R.De(9433702810) (pinakide74@gmail.com) |
| | 31/07/21 | 10AM to 1PM | Financial Management | Dr.B.Bhadra | Dr.B.Bhadra(8697582028) (bbhadra2020@gmail.com) |

B. COM PART – III HONOURS EXAMINATION (UNDER 1+1+1 SYSTEM), 2021

| <i>Date of CU Exam</i> | <i>Time</i> | <i>Subject</i> | <i>Name of Designated Teacher</i> | <i>Contact No. and email id of the Designated Teacher*</i> |
|------------------------|------------------|---|-----------------------------------|--|
| 29/07/21 | 10 AM to 2 PM | Financial Accounting III | Prof. P.R.De | Prof. P.R.De(9433702810) (pinakide74@gmail.com) |
| 30/07/21 | 10 AM to 2 PM | Economics II | Dr.B.C.Barman | Dr.B.C.Burman(9330679767) (vajancb@gmail.com) |
| 31/07/21 | 10 AM to 2 PM | Advanced Business Mathematics | Dr.S.Dutta | Dr.S.Dutta(9477781699)) (subhadradutta1963@gmail.com) |
| 31/07/21 | 10 AM to 2 PM | Auditing ** | Dr. D. Chakraborty | Dr. D. Chakraborty (6291018779) (chakraborty_debrupa@yahoo.com) |
| 01/08/21 | 10 AM to 2 PM | Indian Financial System & Financial Market Operations | Dr.B.C.Barman | Dr.B.C.Burman(9330679767) (vajancb@gmail.com) |
| 02/08/21 | 10 AM to 2 PM | Financial Management | Dr. K. Bhattacharyya | Dr.K.Bhattacharyya(9874544654) (kaberi.bhattacharyya@gmail.com) |
| 03/08/21 | 10 AM to 12 Noon | Environmental Studies | Dr.S.Dutta | Dr.S.Dutta(9477781699)) (subhadradutta1963@gmail.com) |

****Honours candidates upto 2015 appearing partly in failed paper**

B. COM PART – III GENERAL EXAMINATION (UNDER 1+1+1 SYSTEM), 2021

| <i>Date of CU Exam</i> | <i>Time</i> | <i>Subject</i> | <i>Name of Designated Teacher</i> | <i>Contact No. and email id of the Designated Teacher</i> |
|------------------------|---------------|-----------------------------------|-----------------------------------|---|
| 29/07/21 | 10 AM to 1 PM | Financial Accounting III | Prof. P.R.De | Prof. P.R.De(9433702810) (pinakide74@gmail.com) |
| | 2 PM to 5 PM | Cost & Management Accounting - II | Dr.D. Chakraborty | Dr.D.Chakraborty(6291018779) (chakraborty_debrupa@yahoo.com) |

| | | | | |
|----------|------------------|-----------------------|----------------------|--|
| 30/07/21 | 10 AM to 1 PM | Financial Management | Dr. K. Bhattacharyya | Dr.K.Bhattacharyya(9874544654) (kaberi.bhattacharyya@gmail.com) |
| 03/08/21 | 10 AM to 12 Noon | Environmental Studies | Dr.S.Dutta | Dr.S.Dutta(9477781699)) (subhadradutta1963@gmail.com) |

OFFLINE SUBMISSION OF ANSWER SCRIPTS:

For offline submission of answer scripts the following schedule is to be maintained strictly by the students. If any student cannot submit the answer scripts within the scheduled time and date their answers scripts cannot be accepted by the college and they cannot request the designated teacher to accept their answer scripts beyond the scheduled time and date.

| SEMESTER / B COM (1+1+1 SYSTEM) | DATE | TIME |
|---------------------------------|----------------------------|-------------------------|
| SEMESTER II | From 11.08.21 to 14.08.21 | From 3.30 pm to 5 pm |
| | On 18.08.21 | From 5 pm to 6.30 pm |
| SEMESTER IV | From 01.08.21 and 02.08.21 | From 4.00 pm to 5.30 pm |
| | On 03.08.21 and 04.8.21 | From 5 pm to 6.30 pm |
| SEMESTER VI | From 29.07.21 to 31.07.21 | From 3.30 pm to 5 pm |
| B COM (1+1+1 SYSTEM) [HONS] | From 29.07.21 to 03.08.21 | From 3.30 pm to 5 pm |
| B COM (1+1+1 SYSTEM) [GENERAL] | From 29.07.21 to 30.07.21 | From 5 pm to 6.30 pm |

Stay safe and Best Wishes for Your Examination !!

Amrita Dutta

(Dr. Amrita Dutta)

Principal

Principal
Netaji Nagar College
Regent Estate, Kol-92

Netaji Nagar College

***B.Com(Hons. & General) Semester-II/IV/VI Examination,2020 /
B. Com Part III (Hons & Gen) (Under 1+1+1syllabus) Examination,2021***

Name of the Student :

Examination :

CU Registration No. :

CU Roll No. :

College Roll No. (For Semester -IV& VI) :

Date of Exam :

Starting Time of Exam(As per Routine) :

Subject of Examination :

Whatsapp Mobile No. :

Alternate Mobile No. :

E-mail id :

Signature of the Student :