



NETAJI NAGAR COLLEGE

(Affiliated to the University of Calcutta)

Accredited by NAAC (B+)

170/436, Netaji Subhas Chandra Bose Road

Regent Estate, Kolkata - 700 092

e-mail : netajinagarcollege@rediffmail.com

Web : www.netajinagarcollege.in

Phone : (033) 2411-5445, 2428-6989

Ref. No. _____

Date : _____

30.07.2025

INVITATION FOR QUOTATION

The undersigned is directed to invite all the willing suppliers to submit the rate for Quotation for providing One (01) Security Personnel at the premises of Netaji Nagar College for one shift on yearly basis from reputed Security Agencies based at Kolkata under the terms and conditions outlined below :

- Tender Ref. : **COL/SEC.GURD./NNC/07/25**
- Tender Name : Tender for providing One (01) Security Personnel
- Last date of Submission of Tender : 07 (Seven) days from the date of publication of Tender.
- Brief description of job :
- i) Place of Duty : Netaji Nagar College
 - ii) Duty Hours : 2:30 pm to 10:00 pm
 - iii) Weekly off : Sunday & Govt. Holiday
 - iv) Should be a citizen of India & has completed 18 years of age but not attained the age of 55
 - v) Not a person who has been convicted by a competent court or who has been dismissed or removed on ground of misconduct or moral turpitude while serving in any organization (Private/Public/Government)
 - vi) The Security Agency must have adequate experience in the field of Security Services.
 - vii) After the college closes every working day, the incumbent will be responsible for locking every room & main gate as well as putting off all light & fans in the different rooms of the college
- Time for completion of delivery : 07 (Ten) days from the date of issuing work order.
- Tender Open : The sealed cover will be opened on 07.08.2025 at the TIC's Room of the college at 5:30 PM
- Documents to be produced :
- (i) Photocopy of PAN CARD
 - (ii) Photocopy of Trade License

The undersigned reserves the right to reject any incomplete and unjustified quotations without stating the reason whatsoever & the quotations will be kept at the custody of the college.

B.C. Barman

(Dr. B.C. Barman)

Teacher-in-Charge, Netaji Nagar College

Copy to :

1. Website
2. Convener, Purchase Sub-Committee
3. Notice Board

Teacher-in-charge
NETAJI NAGAR COLLEGE
Kolkata - 700 092

