



NETAJI NAGAR COLLEGE

(Affiliated to the University of Calcutta)

Accredited by NAAC (B+)

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Ref. No. _____

Date : _____

Notice

02.03.2026

As communicated by the teachers of the Department of Commerce, students of Semester – I(Hons&Gen)(CCF) are being informed the following subject wise suggested topics for their preparation for ensuing Tutorial Examination :

Financial Accounting-1

- Concept of Accrual and Cash basis of Accounting and related problems
- Self Balancing Ledger-Problem on preparation of General Ledger Adjustment Account
- Inventory
- Depreciation(Fixed, Reducing Balance method)
- Final Accounts
- Adjustment entries
- Goods sent on approval
- Capital and Revenue expenditures

Principles and Practice of Management

- Planning-Meaning of Planning premises, Steps in Planning process, Barriers to Effective Planning, Steps to overcome barrier
- Organizing-Concept , Features Principles, Functions, importance, Steps in Organising
- Organization structure-Line and staff organization , tree, circular , functional, matrix, Formal & Informal organisation

In addition to above topics students are required to take preparation on subject wise entire syllabus as covered in the class.

M.S.
Head 02/3/26

Department of Commerce

HEAD
Department of Commerce
Netaji Nagar College
Kolkata-92