



NETAJI NAGAR COLLEGE

(Affiliated to the University of Calcutta)

Accredited by NAAC (B)

170/436, Netaji Subhas Chandra Bose Road

Regent Estate, Kolkata - 700 092

e-mail : netajinagarcollege@rediffmail.com

Web : www.netajinagarcollege.in

Phone : (033) 2411-5445, 2428-6989

Ref. No. NNC/ICSSR-PROJ/ITEM/24

Date : 09.09.2024

NOTICE FOR INVITING QUOTATION

The undersigned is directed to invite all the willing Authorized Dealer or Manufacturer to submit the sealed tenders superscribed with Tender Reference Number to be deposited in the **designated box** at the Office of the Netaji Nagar College for lowest rate of different items such as Laptop, Printer and others peripherals under the terms and conditions outlined below:

1	Tender Reference Number	NNC/ICSSR-PROJ/ITEM/24
2	Tender Name	Tender for Purchasing of Laptop, Printer, Backpack and Optical Mouse
3	Last Date of submission of Tender	24 th September, 2024 at 8:00 pm
4	Specification of Items	Annexure-1(Page - 2)
5	Time for Completion of delivery of Items	15(Fifteen) days from the date of receiving purchase order by the Manufacturer or Dealer
6	Documents to be produced	(1) Photocopy of PAN CARD of Manufacturer or Dealer of the Brand specified in Annexure I (2) Photocopy of Trade License of Manufacturer or Dealer of the Brand specified in Annexure I (3) Photocopy of GST Registration Certificate of Manufacturer or Dealer of the Brand specified in Annexure I (4) Signed and Stamped Manufacturer Certificate or Manufacturer's Dealer of the Brand Certificate specified in Annexure I (5) Bank Account Details of Manufacturer or Manufacturer's Dealer of the Brand specified in Annexure I
7	Tender Open	The sealed Tenders will be opened on 27.09.2024 at 5.30 pm in the Principal's Room of the College
8	Payment Terms	Quoted Rates in Rupees should be Nett inclusive of All Taxes . No delivery Charges will be entertained. Payment shall be made by Bank Account Transfer to the Manufacturer's or Dealer's Bank Account for supplying the items from specified college Bank Account within 45 days after successful installations of the equipment and peripherals.
9.	Validity of	180 days from Opening of the Valid Tender Document

	Quotation	
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The tender should be deposited in the BOX at the Office of the Netaji Nagar College for this purpose. The undersigned reserves the right to reject any incomplete and unjustified tenders without stating the reason whatsoever & the quotations will be kept at the custody of the college.

Amrita Dutta
Dr. Amrita Dutta
Principal
Netaji Nagar College
Principal
Netaji Nagar College
Regent Estate, Kol-92





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ANNEXTURE: 1

SPECIFICATION OF ITEMS

Sl No.	Item	Description	Quantity
1	Laptop	Dell 15" Laptop, Intel Core i5-113567 Processor/8GB/1TB+256GB SSD/15.6" (39.5cm) FHD Display/Mobile Connect/Windows11+MSO'21/15 Month McAfee/Spill-Resistant Keyboard/Black/Thin & Light, 1.69kg Brand: Dell	1
2	Backpack	Dell Essential Backpack 15 (ES1520P) Brand: Dell	1
3	Wired Optical Mouse	Dell MS116 Wired Optical Mouse, 1000Dpi, Led Tracking, Scrolling Wheel, Plug and Play Brand: Dell	1
4	Colour Printer	Canon PIXMA MegaTank G2012 All in One (Print, Scan, Copy) Ink tank Colour Printer with 2 Additional Black Ink Bottles (Per Black Bottle Yield 6000 Prints and Colour 7000 Prints) for Home/Office Brand: Canon	1

Amrita Dutta

Dr. Amrita Dutta

Principal

Netaji Nagar College

Principal
Netaji Nagar College
Regent Estate, Kol-92



Copy to:

1. College Notice Board
2. Website
3. Record File