

METRIC 6.2.2

**DOCUMENTS SHOWING
TEACHING AND NON-TEACHING STAFF
PARTICIPATING IN FACULTY
DEVELOPMENT PROGRAMMES (FDP),
PROFESSIONAL DEVELOPMENT
/ADMINISTRATIVE TRAINING
PROGRAMS DURING THE LAST FIVE
YEARS**

FACULTY DEVELOPMENT PROGRAMME

HRDC2249022019



UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)
JAWAHARLAL NEHRU UNIVERSITY



UGC-SPONSORED ORIENTATION PROGRAMME

This is to certify that

Mr. Shrutarsi Das, Assistant Professor

Dept. of English, Netaji Nagar College, Kolkata, West Bengal

participated in the Orientation Programme

from 6th January, 2020 to 25th January, 2020 and obtained Grade....A only

Prof. Sushant Kumar Mishra & Dr. Pratima Solanki
Course Coordinators

Prof. Madhav Govind
Director

Prof. M. Jagadesh Kumar
Vice Chancellor

Place : New Delhi
Date : 25/01/2020

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92



UNIVERSITY GRANTS COMMISSION
HUMAN RESOURCE DEVELOPMENT CENTRE (HRDC)

PONDICHERRY UNIVERSITY

(A Central University)
Pondicherry

70

UGC SPONSORED
ONLINE REFRESHER COURSE IN MOOCS AND E-CONTENT DEVELOPMENT
17 NOVEMBER - 30 NOVEMBER 2020

Certificate of Participation

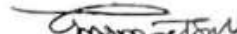
This is to certify that Shrutarsi Das
Assistant Professor, Department of English, Netaji Nagar College, Kolkata
affiliated to Calcutta University
participated in the Online Refresher Course in MOOCs and E-Content Development which was
held from 17th November to 30th November, 2020 and obtained grade A.



Prof. Venkata Raghobam
Director (OSD), HRDC



Dr. Panch. Ramalingam
Associate Professor, HRDC
Pondicherry University
& Course Co-ordinator



Prof. Gurmeet Singh
Vice-Chancellor



Rabindra Mahavidyalaya



NAAC (CYCLE 2) Accredited 'B++' Institution

IQAC

7 DAY INTERNATIONAL ONLINE WORKSHOP
ON

TEXT AND MUSIC DIGITIZATION

14-20 JULY, 2020

CERTIFICATE OF PARTICIPATION

This is to certify that Dr./Prof./Mr. Shrutarsi Das of Netaji Nagar College has participated in this workshop through YouTube live during 14 to 20 July, 2020.



Convenor
Dr. Sudipto Banerjee.



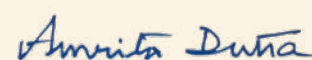
Jt. Convenor
Debojyoti Bhattacharya.



IQAC, Co-Ordinator, RMV.
Prof. Tanmay Bandyopadhyay.



Principal, RMV.
Dr. Prasanta Bhattacharyya.


Principal
Netaji Nagar College
Regent Estate, Kol-92



CERTIFICATE OF PARTICIPATION

One-week Online Research Methodology Workshop cum FDP on
"Introduction to Cross-Sectional Data Analysis using SPSS and JAMOV"

Organised by

Department of Commerce, Kidderpore College, Kolkata

in Collaboration with

Department of Commerce, University of Calcutta & The Institute of Cost Accountants of India

This is to certify that **Dr. Kaberi Bhattacharyya** of **Netaji Nagar College** has participated and successfully completed with Grade A the One-week Online Research Methodology Workshop cum FDP on "Introduction to Cross-Sectional Data Analysis using SPSS and JAMOV" from 17th August to 23rd August, 2020.

Dr. Abhijit Ganguly
Principal
Kidderpore College

Prof. (Dr.) Ashish Kumar Sana
Joint Convenor
Professor and Head
Department of Commerce, University Calcutta

CMA (Dr.) Debaprosanna Nandy
Joint Convenor
Sr. Director-Studies, Advanced Studies
The Institute of Cost Accountants of India

Dr. Prabodh Kumar Misra
Convenor
Associate Professor in Commerce
Kidderpore College

Principal
Netaji Nagar College
Regent Estate, Kol-92



Department of English
Central University of Kashmir
GANDERBAL

CERTIFICATE
of participation

is awarded to

Mr. Shrutarsi Das

Assistant Professor, from Netaji Nagar College for attending

One-Week National & Workshop on

Research Methodology in Literary Studies

from 2nd-8th November 2020

Organised by Department of English

Dr. Ishrat Bashir

CO-ORDINATOR / ORGANISING SECRETARY

Prof. Md. Gayasuddin

DEAN, SCHOOL OF LANGUAGES

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

UNIVERSITY GRANTS COMMISSION
Human Resource Development Centre (HRDC)

Certificate Number FIP04/21-22/C-19

Jadavpur University
Kolkata



UGC Sponsored Faculty Induction Programme (Guru Dakshta)

This is to certify that

.....*Poulami Roy*.....*Assistant Professor I*.....
(Name of the Participant) (Designation)
.....*Netaji Nagar College*.....*Kolkata*.....
(College / University) (Place)

affiliated to *Calcutta*.....University, has participated in 4th Faculty Induction
Programme from 1st September 2021 to 7th October 2021 and obtained Grade.....*A+*.....

Director

Date: 7th October 2021

Nandan Bhattacharya
Coordinator(s)

Vice-Chancellor / Registrar

Poulami Roy

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92



Government of India
Ministry of Human Resource
Development

*Teaching Learning Centre
Ramanujan College
University of Delhi*

Sponsored by
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
PANDIT MADAN MOHAN MALAVIYA
NATIONAL MISSION ON TEACHERS AND TEACHING

Certificate

This is to certify that

Dr. Biswajit Bhadra

of

Teacher in Charge, Netaji Nagar College

successfully completed Two Week Online Workshop on
"Comprehensive e-Learning to e-Training guide for Administrative Work"
from May 25 - June 05, 2020.



Dr. S.P. AGGARWAL
(Principal)
Director, TLC
Ramanujan College

Dr. NIKHIL RAJPUT
(Convenor)
Assistant Director, TLC
Ramanujan College

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

Enrolment no: CLTCS/FAC1/080



NETAJI SUBHAS OPEN UNIVERSITY

Established by W.B. Act (XIX) of 1997 & Recognised by U.G.C.

Accredited as Grade 'A' by NAAC (First cycle)

**Centre for Language, Translation & Cultural Studies
School of Humanities**

DD26, Sector I, Salt Lake City, Kolkata 700064

Certificate of Appreciation

SHRUTARSI DAS

has participated and successfully completed the two-week *film appreciation course* titled "সিনেমার পাঠশালা" organised by the Department of Journalism and Mass Communication in collaboration with the Centre for Language, Translation & Cultural Studies (CLTCS), School of Humanities, Netaji Subhas Open University held from 18th September 2021 to 03rd October 2021.

Course outline: Week: 1 Evolution of the Language of Cinema: India & the World; Basic aspects of Film: Space, Time & Narrative; Elements of Montage and Mise-en-scène; Week: 2 Indian Cinema: Analysis of an Author and a specific film.

Professor Manan Kr. Mandal
Director, School of Humanities, NSOU
& Coordinator, CLTCS

Professor Sanjoy Mukhopadhyay
(Course Coordinator)
Professor of JMC, NSOU

Arijit Ghosh
(Course Assistant)
Assistant Professor of JMC, NSOU

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92



Department of English
Pondicherry University

A Seven-Day International Online Faculty Development Programme (FDP)

on

Literary Studies in the New Millennium

18th - 24th October 2021

CERTIFICATE

This is to certify that **Mr./Mrs./Dr. Shrutarsi Das**, Assistant Professor, Netaji Nagar College, West Bengal, has successfully completed the one week International Online Faculty Development Programme held from 18th to 24th October, 2021. The One Week's involvement included attendance during live sessions and submission of an MCQ Examination.

The participant has obtained GRADE "A+"

Dr. H. Kalpana
Prof & Head, Department of English

Dr. T. Marx
Professor, Department of English

Dr. Binu Zachariah
Associate Professor, Department of English



Certificate of Appreciation

This is to certify that

Shrutarsi Das

Participated and Successfully Completed the
2-week Short-Term Course

on

Cinemar Pathshala (2nd Cycle)
(Film Appreciation Course)

offered by

Centre for Language, Translation & Cultural Studies
(Under the aegis of School of Humanities)

Netaji Subhas Open University

Accredited by NAAC with grade 'A'

DD-26, Sector-I, Salt Lake, Kolkata-700064
INDIA

Certificate No: CP-B2/2021-22/103
[22nd November 2021 to 7th December 2021]

Professor Manan Kr. Mandal
Director
School of Humanities, NSOU
& Coordinator, CLCS

Professor Sanjoy Mukhopadhyay
Professor of J&MC, NSOU

Arijit Ghosh
Assistant Professor of J&MC
Course Co-ordinator



Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92



This is to certify that

SADDAM HOSSAIN

successfully completed the 2-week
Online Faculty Development Programme (FDP)
on

Development of Course for SWAYAM (MOOCs)

offered by

Netaji Subhas Open University

Accredited by NAAC with grade 'A'

In Collaboration with

Commonwealth Educational Media Centre for Asia

Date - 06/02/2021

The Course is available at:

<http://www.wbnsou.ac.in/NSOU-MOOC/nsou-mooc.shtml#nsou-mooc>

Certificate No: FDP-B1/027
[19th May, 2021 to 2nd Jun 2021]

HONOR CODE

Competency Certificate



Madhu Parihar
Professor Madhu Parihar
Director, CEMCA

Anirban Ghosh
Professor Anirban Ghosh
Director, CIQA
Netaji Subhas Open University



PRESIDENCY UNIVERSITY

Presidency University Act, 2013 of the Karnataka Act No. 41 of 2013 | Established under Section 2(f) of UGC Act, 1956
Approved by AICTE, New Delhi | Approved By BCI
Bengaluru



SCHOOL OF MEDIA STUDIES CERTIFICATE OF PARTICIPATION

Mr./ Ms *Saddam Hossain* has participated and
successfully completed the Five-Day Faculty Development Program Organized by
School of Media Studies, Presidency University from 20th to 24th December, 2022.

We wish him/her all the success.

Prof. Rajesh Sisodia
Director, School of Media Studies
Presidency University Bangalore



Prof. (Dr.) Muddu Vinay
Pro Vice Chancellor
Presidency University Bangalore

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

**DOCUMENTS ON
‘TEACHERS’ AWARENESS
PROGRAMME’
ORGANISED BY THE IQAC
ON
‘DIFFERENT ONLINE TEACHING
AIDS AVAILABLE ON
GOOGLE PLATFORM’**



NETAJI NAGAR COLLEGE

(Affiliated to the University of Calcutta)

Accredited by NAAC (B+)

170/436, Netaji Subhas Chandra Bose Road

Regent Estate, Kolkata - 700 092

e-mail : netajinagarcollege@rediffmail.com

Web : www.netajinagarcollege.ac.in

Phone : (033) 2411-5445, 2428-6989

Ref. No. _____

Date : _____

Notice

IQAC of our college will organise a '*Teachers' Awareness Programme on Different Online Teaching Aids Available on Google Platform*' as per the following schedule.

Prof. Kaushik Das, SACT, Department of Education and Prof. Balaram Mistry, SACT, Department of Journalism will deliver on different topics as Resource Persons.

Date	Time	Topic of Discussion	Resource Person
02.8.2020	5.30PM to 7.30PM	Creating Google Meet Link and sending the links to participants	Prof. Kaushik Das
09.8.2020	5.30PM to 7.30PM	Showing of some documents, video etc. To participants through sharing of screen	Prof. Kaushik Das
16.8.2020	5.30PM to 7.30PM	Different Uses of Google Class Room	Prof. Kaushik Das
06.9.2020	5.30PM to 7.30PM	Composing Google Forms and its Different Uses	Prof. Balaram Mistry
13.9.2020	5.30PM to 7.30PM	Taking MCQ Tests Using Google Form and automatic Marks Generation	Prof. Balaram Mistry
20.9.2020	5.30PM to 7.30PM	Use of Jam Board	Prof. Balaram Mistry

All teachers are requested to participate in the Awareness Programme on all days and prepare themselves in respect of the above Online Teaching Tools to be applied for the benefit of our students.

24.7.2020

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92



Biswajit Bhadra
(Dr. Biswajit Bhadra)
Teacher-in-Charge
Teacher-in-charge
NETAJI NAGAR COLLEGE
Kolkata - 700 092

**DOCUMENT SHOWING GOOGLE
FORM ATTENDANCE OF
TEACHERS PARTICIPATED IN
THE PROGRAMME**

ATTENDANCE SHEET OF TEACHERS' PARTICIPATION

Pinaki Ranjan De	Commerce	Associate Professor	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Balaram Mistry	Journalism and mass communication	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Amit Nandi	History	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Debasish Das	History	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20
Jayita Ghosh	English	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Agnimitra Ghosh	Bengali language and literature	Associate Professor	1st Session on 02.8.20, 6th Session on 20.9.20
Poulami Roy	English	Assistant Professor	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20
Sumita Roy	Geography	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Dibakar Das	Bengali	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 6th Session on 20.9.20
Anindya Bhattacharya	Journalism and Mass Communication	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20

Sreetama Paul	Journalism and mass communication	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
BIPASHA GHOSE DASTIDAR	POLITICAL SCIENCE	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Sweta Sarkar	Political Science	Assistant Professor	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Shrutarsi Das	English	Assistant Professor	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20
Sukanya Sengupta	Bengali	SACT	1st Session on 02.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Anasuya Kar	economics	Associate Professor	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Saddam Hossain	Journalism and Mass Communication	Assistant Professor	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Dr.Subhadra Dutta	Commerce	Associate Professor	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 6th Session on 20.9.20
Ambarish Bhattacharya	History	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20
Moumita Sen	Geography	SACT	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20, 6th Session on 20.9.20

Dr.Debrupa Chakraborty	Commerce	Associate Professor	1st Session on 02.8.20, 2nd Session on 09.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20
Dr. Biswajit Bhadra	Commerce	Teacher-in-Charge	1st Session on 02.8.20, 3rd Session on 16.8.20, 4th Session on 06.9.20, 5th Session on 13.9.20
Dr. Bhajan Chandra Barman	Economics	Assistant Professor	1st Session on 02.8.20

**DOCUMENTS ON STAFF
DEVELOPMENT PROGRAMMES
ORGANISED IN COLLABORATION
WITH NETAJI NAGAR
DAY COLLEGE, NEW ALIPORE
COLLEGE, HIRALAL
MEMORIAL GIRLS' COLLEGE
AND GOVERNMENT
GIRLS' GENERAL DEGREE
COLLEGE**

Netajinagar Day College, Kolkata Staff Development Programme for Non-teaching Staff

Netajinagar Day College, Netajinagar College, New Alipore College

11th. December, 2021

A teacher does not teach. He helps the students to learn. One cannot develop the staff – teaching or non-teaching. But one can help the staff to develop themselves.

Who are the non-teaching staff ?

Category I : Office Staff: Head Assistant/ Head Clerk, Accountant, Cashier, Office Assistant / Clerk, Typist / Clerk

Category II : Technical Staff: Library Assistant, Laboratory Assistant

Category III : Supporting Staff, Technical: Library Attendant, Laboratory Attendant

Category IV : Supporting Staff, General : Peon/Bearer, Guard, Mali/Groundsman

In a good institution, the Principal, teachers, Non-teaching staff and students work in complete harmony to achieve their goal. The relationship persists after the teaching and non-teaching staff members retire or the students pass out. Very often the NAAC teams make the praising comment “The staff and students of the institution seem to be one big family.”

In a good college, the teaching and non-teaching staff

- Make best use of the time.
- Maintain punctuality.
- Are careful about personal hygiene.
- Attend college in formal dress.
- Do not have gender bias.
- Make every effort to prevent ragging.
- Do not smoke or chew pan, gutka, khaini etc. within the college premises, and preferably, anywhere.
- Do not engage in playing with smart phones when work is pending or someone is waiting to have a talk.
- Do not criticise colleagues behind their back.
- Remember that he is lucky to have got the job. There are many who did not.

The hierarchy of authority : The Principal has overall authority over all teaching and non-teaching staff subject to decisions of the Governing Body. There are additional linkages.

Head Assistant → Accountant, Cashier, Office Assistant / Clerk, Typist / Clerk / General Supporting Staff

Heads of lab-based departments → Lab. Assistants and Lab Attendants

Teacher of Physical Education → Mali

Librarian → Library Assistant, Library Attendant.

Bursar → Accountant

The College Office: The College Office is the face of the institution. It serves as the enquiry office and help-desk for the general public. It is the provider of admission forms, various application forms, information regarding availability of subjects and seats, last dates of submission of applications, dates of examinations.

General performance:

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

Each member of office staff should acquire skill and knowledge as required to perform his (or her) duties, without depending on others.

He (includes she) should compulsorily acquire basic skill of using a computer (MS-Office), printer and Internet.

Each member of office staff should be aware of Govt. orders, University Rules and Regulations and rules framed by the College relevant to his domain. He would do well to keep copies of such orders in his personal file.

General performance (contd.)

The Office staff should be courteous and patient to deal with the public.

Answers to repetitive queries should be put up on prominently displayed notice boards (not pasted on the wall).

Outdated notices should be removed to avoid confusion.

The College Office has the responsibility of timely preparation of pay bills, utilization certificates, responses to queries from the Govt., University, local administration, under supervision of the Principal.

The College Office should be able to provide information about subject combinations offered by the College, Fee structure, availability of scholarships and stipends, railway concession, hostel accommodation etc.

The Office maintains service records of all staff members. It keeps record of pay, provident fund contributions, income tax and profession taxes deducted and despatched, leave, pay advances, if any. The Office also despatches the taxes paid to proper accounts.

The College Office is responsible for preparing, maintaining and updating service books of all staff. When a staff member leaves the institution his service book should be sent in a sealed cover to the new place of work.

Dealing with students

The College Office should consider itself to be a guardian of students of the institution. Students should not be afraid of visiting the College office.

Provide guidance and help without being impatient or arrogant.

Try to avoid long queues for submitting forms, making payments. Seek help of teachers, if necessary.

Prevent harassment of students by unauthorised persons by all means.

Assist the students to avail of various scholarships and stipends.

The special categories of students

Students with disabilities: The Office, as well as the library, should have empathy for the students with disabilities.

Students belonging to Distance Education facilities hosted by the College (IGNOU, NSOU, Distance Education Directorates of other universities) : These students are not students registered at the college. They should be treated as guests – not subjected to unnecessary harassments and restrictions.

Dealing with teachers and other non-teaching staff.

Teachers and non-teaching staff other than office staff may visit the college office for various matters related to their pay and allowances, leave, research grants, service book, Income Tax and Profession Tax, etc.

The College office should cooperate with them and try to meet their requirements. If any requests are unreasonable and contrary to rules, it should be explained to them to their satisfaction.

Technical Staff : Library Assistant / Attendant

The Library Assistant assists the librarian and when there is none, plays the role of librarian.

He will remember that a good library is essentially a user-friendly library.

He should help the Librarian to keep the library in order, placing every book in its place, (not in a heap on some table or on the floor) and putting identifying labels on racks.

Technical Staff : Library Assistant / Attendant

The library Assistant should acquire an idea of the Dewey Decimal (or any other in use) System of cataloguing and follow the system in cataloguing new books.

He should notify the working hours of the library and be punctual in opening the library – not wasting time of the library users.

Technical Staff : Library Assistant / Attendant

Inform readers about new arrival of books and make new books available to readers as fast as possible after purchase.

Use appropriate library software. Acquire knowledge about bar-coding, RFID tagging device, techniques of preservation and maintaining security of books.

Technical Staff : Library Assistant / Attendant

He should try to get an idea of the books in demand among students of different courses and semesters – advise the Library Committee on the books in demand.

He should provide open access of teachers and post-graduate students to the racks. Racks are to be arranged in such a way that the lanes in between are visible from outside as far as possible.

He should ensure that books are returned in time by all users, including teachers.

Technical Staff : Laboratory Assistant / Attendant

The laboratory assistants are expected to have knowledge of the instruments, chemicals and other facilities available in the laboratories. The Chemistry, Physics, Botany, Zoology, Geography and other laboratories are all different and require specific skills for proper maintenance.

The common need for all : A genuine intention to keep the laboratory in proper shape.

The Chemistry Lab

Cleanliness is the key word in maintaining the Chemistry laboratory.

The working tables, sinks, drains, floor should be free from garbage – dry chemicals, broken pieces of glass, used filter paper etc.

Exhaust fans should be kept in working condition.

Bottles of reagents should be stoppered, neatly marked. Students should be trained to keep the labels clean.

Keep record of chemicals ordered, delivered, entered in stock, issued to students and consumed to prevent misuse and theft.

The Physics laboratory

Cleanliness again. The laboratories should be kept free of junk.

All moving parts of screw gauges, slide callipers, travelling microscopes, optical benches, spectrometers should be periodically lubricated.

During vacations, the instruments should be kept under cover to prevent accumulation of dust.

The Physics laboratory needs a large number of electronic instruments, e.g. ammeters, voltmeters, battery eliminators, Signal generators, oscilloscopes, transformers. Each instrument should be marked, entered in stock book. They should be switched for some time on when not in use for a long time.

Students should be trained to use consumables without wastage. It is a good idea to lay carpet in the dark room, to prevent breakage of lenses, prisms etc.

Special care should be taken to prevent electric shock.

The laboratory staff should learn how to make small repairs of meters, resistance boxes, by soldering, replacing parts, fitting cross-wires in microscopes and telescopes.

Bio-science laboratory

The laboratory staff should maintain cleanliness of the laboratory.

All instruments, like microscopes (simple and compound), microtomes, centrifuges etc. should be kept either in cupboards or under cover to avoid dust.

All specimens should be properly displayed with labels.

The Geography laboratory

Maintain cleanliness of the desks, tracing tables and map cabinets.

Keep topographic sheets in flat position in map cabinets, not rolled up.

Maintain record of maps of classified areas as required by Survey of India.

Ensure proper back-lighting of tracing tables.

Display mineral and rock specimens in glass cabinets with identifying labels.

Get acquainted with GIS and GPS.

Supporting Staff, General

Peon/Bearer, Guard, Mali/Groundsman

Although they constitute the lowermost category of college staff, they should remember their essentiality in the functioning of the institution.

The guards should be instructed to behave courteously with staff, students and outsiders.

Guards and Peons (who are sent to Govt. offices, banks etc.) should preferably wear uniforms with College insignia.

The College Mali / Groundsman should try to beautify the College campus with the help of NSS volunteers and other students.

There are good colleges, not so good colleges and bad colleges. The goodness of a good college is built up by all stakeholders, including the non-teaching staff.

Every member of teaching and non-teaching staff has his own contribution to make to build a good college.

The last word : For one who does not love his work, the workplace is hell. For one who loves his work, the work place is Heaven.

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

Netajinagar Day College, Kolkata
Staff Development Programme for
Non-teaching Staff
of

Netajinagar Day College

Netajinagar College

New Alipore College

11th. December, 2021

[1]

The last word

For one who does not love
his work, the workplace is
Hell.

For one who loves his work,
the work place is
Heaven.

[41]



NETAJI NAGAR DAY COLLEGE

(Under Graduate & Post Graduate Institution)

Affiliated to University of Calcutta

Accredited by NAAC (B**)

170/436, N.S.C. BOSE ROAD

REGENT ESTATE – KOLKATA - 700092

Ref. No.....

Date: 02.12.2021

NOTICE

A Staff Development Programme is being organized by the Internal Quality Assurance Cell (IQAC) of Netaji Nagar Day College in collaboration with New Alipore College and Netaji Nagar College, for the Non-Teaching staff of the three Colleges. The first session will be held on 11th December 2021 (11.30 am to 4.30 pm) in Room No. MB-8 of the Main Building in the common premises of Netaji Nagar Day College and Netaji Nagar College.

The active participation of the Non-Teaching staff of Netaji Nagar Day College, New Alipore College and Netaji Nagar College is earnestly solicited.

(Dr. Sonali Banerjee Jash)
Principal & Chairperson, IQAC
Netaji Nagar Day College

Principal
Netaji Nagar Day College
Kolkata - 700 092

Principal
Netaji Nagar College
Regent Estate, Kol-92



NETAJI NAGAR COLLEGE

(Affiliated to the University of Calcutta)
Accredited by NAAC (B+)
(14/236, Netaji Subhas Chandra Bose Road,
Bajpur Estate, Kolkata - 700 092)
e-mail : netajinagarcollege@rediffmail.com
Web : www.netajinagarcollege.in
Phone : (033) 2411 0485, 2428 6988

Ref. No. _____

Date : _____

16.10.2021

NOTICE

This is to inform you that an Orientation Programme For Non-Teaching Staff, Day-2 will be Organized by Netaji Nagar College and IQAC in collaboration with Hiralal Mazumdar Memorial College For Women, Dakshineshwar and Government Girls' General Degree College, Elkalpore on Saturday, 23 Oct at 3 p.m.-6 p.m.

Google Meet joining info

Video call link: <https://meet.google.com/uxx-dyzj-zzo>

Amrita Dutta

(Dr. Amrita Dutta)

Principal

Netaji Nagar College

Principal
Netaji Nagar College
Bajpur Estate, Kolkata

Netaji Nagar College

170/436, Netaji Subhas Chandra Bose Road
Regent Estate, Kolkata - 700092

And

IQAC

Organises

Orientation Programs

for

Non - Teaching Staff

in Collaboration

With

Hiralal Mazumdar Memorial College for Women

&

Government Girls General

Degree College, Ekbalpur

on

22nd October, 2021

Introduction of the Programme

Dr. Rupa Sen

IQAC

Coordinator

**Hiralal Mazumdar Memorial College
for Women**

Programme Coordinator

Prof. Lipika Mullick, Bursar

**Hiralal Mazumdar Memorial College
for Women**

Welcome Address

Dr. Amrita Dutta

Principal

Netaji Nagar College

Inaugural Address

Dr. Soma Ghosh

Principal

**Hiralal Mazumdar Memorial College
for Women**

Motivational Speech

Dr. Madhumita Sen

Associate Professor

**Government Girls General
Degree College**

Vote Of Thanks

Prof. Pinaki Ranjan De

IQAC Coordinator

Netaji Nagar College

VIA GOOGLE MEET

Joining Link : <https://meet.google.com/cdj-guja-mna>

Date - 22nd October, 2021 at 3 pm

Amrita Dutta

Principal

Netaji Nagar College

Regent Estate, Kol-92



Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

ORIENTATION PROGRAM for NON-TEACHING STAFF
Organized by: Hirshul Mazumdar Memorial College for Women in collaboration with Netaji Nagar College & I Q A C
& Govt. Girls' General Degree College,
CONTACT NO. Mail ID. Date: 22.10.2021

Sl. No.	NAME	Institution	Contact No.	Mail ID	Signature	Feedback
1.	Syamalet Bhalla	Netaji Nagar College	8017592320	syamaletbhalla@gmail.com		Excellent Programme
2.	Prakash Kumar Das	Netaji Nagar College	9123792541	prakashkumar14@gmail.com		Very good Excellent Programme
3.	PROSPERITY DAS	H.M.M. College for Women	9062283046	prosperity14@gmail.com		Excellent Programme
4.	MOLOY BANERJEE	H.M.M. College for Women	983944677	moloyb2018@gmail.com		Excellent Programme
5.	ALOKE BAIDYA	H.M.M. College for Women	9062439901	ailga.aloke@gmail.com		Excellent Programme
6.	ASHIM KUMAR SINHA	H.M.M. College for Women	8017737047	ashim.sinha.00404@gmail.com		Very good.
7.	KAUSIK MAZUMDAR	H.M.M. College for Women	9073147285	kamamajda@gmail.com		Excellent Programme
8.	SRIPARNA CHATTERJEE MUKHERJEE	H.M.M. College for Women	9879188444	srjpr89@gmail.com		Nice programme
9.	SUTIT BISWAS	H.M.M. College for Women	8981025126	1991sujitbiswas@gmail.com		Excellent Programme
10.	ANISH KUMAR HONDAI	H.M.M. College for Women	9874362729	mandalant1981@gmail.com		Excellent Programme
11.	MONOJ KANTI BISWAS	H.M.M. College for Women	8016781645	biswasmonojkanti@gmail.com		Very good Programme
12.	Shagufa Afron	H.M.M. College for Women	8443067795	afroonshagufa@gmail.com		Excellent programme.
13.	Joydeb Bhattacharya	H.M.M. College for Women	9836303270	joydebhattacharya83@gmail.com		Excellent
14.	Shilpa Das	H.M.M. College for Women	7980708880	shilpadas41@gmail.com		Excellent Programme
15.	Anupama Mukherjee	H.M.M. College for Women	7980003826	anupamam376@gmail.com		Excellent Programme
16.	Madhabi Mazdi	H.M.M. College for Women	8910256836	mandim855@gmail.com		very good program
17.	Samrat Kumar Das	H.M.M. College for Women	9038458290			

Orientation Program for Non-Teaching Staff
Organized by: Hirshul Mazumdar Memorial
College for Women, Dakshinapur
Date: 23.10.2021

In Collaboration with: Netaji Nagar College & I Q A C
& Government Girls' General Degree College.

Sl. No.	Name	Institution	Contact No.	Mail ID	Signature	Feedback
1.	PROSPERITY DAS	H.M.M. College for Women	9062283046	prosperity14@gmail.com		Excellent
2.	Syamalet Bhalla	Netaji Nagar College	8017592320	syamaletbhalla@gmail.com		Excellent Programme
3.	Prakash Kumar Das	Netaji Nagar College	9123792541			Very good
4.	MOLOY BANERJEE	H.M.M. College for Women	983944677	moloyb2018@gmail.com		Excellent Programme
5.	ALOKE BAIDYA	H.M.M. College for Women	9062439901	ailga.aloke@gmail.com		Excellent Programme
6.	ASHIM KUMAR SINHA	H.M.M. College for Women	8017737047	ashim.sinha.00404@gmail.com		Very good.
7.	KAUSIK MAZUMDAR	H.M.M. College for Women	9073147285	kamamajda@gmail.com		Excellent Programme
8.	SRIPARNA CHATTERJEE MUKHERJEE	H.M.M. College for Women	9879188444	srjpr89@gmail.com		Nice Programme
9.	ANISH KUMAR HONDAI	H.M.M. College for Women	9874362729	mandalant1981@gmail.com		Good Experience
10.	MONOJ KANTI BISWAS	H.M.M. College for Women	8016781645	biswasmonojkanti@gmail.com		good experience
11.	SUTIT BISWAS	H.M.M. College for Women	8981025126	1991sujitbiswas@gmail.com		Very good.
12.	Shagufa Afron	H.M.M. College for Women	8443067795	afroonshagufa@gmail.com		Excellent programme.
13.	Joydeb Bhattacharya	H.M.M. College for Women	9836303270	joydebhattacharya83@gmail.com		Excellent
14.	Shilpa Das	H.M.M. College for Women	7980708880	shilpadas41@gmail.com		Excellent.
15.	Anupama Mukherjee	H.M.M. College for Women	7980003826	anupamam376@gmail.com		Excellent Programme
16.	Madhabi Mazdi	H.M.M. College for Women	8910256836	mandim855@gmail.com		very good programme
17.	Samrat Kumar Das	H.M.M. College for Women	9038458290			

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kot-92

Orientation Programme For Non-Teaching Staff Members

Organized by

Govt. Girls' General Degree College, Ekbalpur

In Collaboration with

Hiralal Majumder Memorial College For Women, Dakshineswar

&

Netaji Nagar College, Kolkata

Event	Name	Time
Introduction of the Programme	Dr. Madhusmita Sany Associate Professor, GGGDC	2.30 pm - 3.40 pm
Work from the IGACC Co-ordinator	Dr. Debaprasanna Banerjee Associate Professor, GGGDC	3.40 pm - 3.50 pm
Special Address	Dr. Syeda Saugandha Moha Alipuri Principal, GGGDC	3.50 pm - 3.00 pm
Welcome letter	Prof. Rupa Banerjee Nee Sengupta Associate Professor, GGGDC	3.00 pm - 3.10 pm
Motivational Work	Dr. Lipika Mukherjee Associate Professor Bamer, NIMMCTW	3.10 pm - 3.20 pm

Presentations in Intermediates	Dr. Madhusmita Banerjee Associate Professor, Dept. I PG Co-ordinator Department of Zoology, Vivekananda College, Thakurpukur	3.20 pm - 4.10 pm
Work in Groups & PPTs	Mr. Siddhartha Saha & Mr. Priyanshu Datta	4.10 pm - 4.20 pm
Summing up & words of encouragement	Dr. Soma Choudhury Principal, NIMMCTW	4.20 pm - 4.30 pm
A few words about the Drive	Dr. Anurita Datta Principal, NIMMCTW	4.30 pm - 4.40 pm
Vote of Thanks	Dr. Angshuman Saha Associate Professor, GGGDC	4.40 pm - 4.50 pm

Platform: Google Meet

Joining Link → <https://meet.google.com/yoy-llf-gu>

Date & Time → 29th October, 2021 at 2.30 pm

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92



11, Remount Rd, Mominpore, Kolkata, West Bengal 700023, India

Kolkata
West Bengal
India

2021-10-29(Fri) 02:59(pm)

33°C

91°F

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

Orientation Program for Non-Teaching Staff.
Organized by: Harlal Mahendran Memorial
College for Women, Dasthebarua

Date: 29.10.2021

In Collaboration with: Netaji Nagar College & Govt. Girls' General Degree College.

Sr. No.	Name	Institution	Contact No.	Mail ID	Signature	Feedback
1.	Sapna Adhikari	Netaji Nagar College	8017512380	sapnaadhi@gmail.com	Sapna	Very good programme
2.	Dinkesh Kumar Das	Netaji Nagar College	9123772854		Dinkesh	Very good
3.	Bhuvanit Das	H.M.M. College for Women	9062285046	bhuvanit@gmail.com	Bhuvanit	Excellent
4.	ALOK BAI DYA	H.M.M. College for Women	9062439901	ailok_bai@gmail.com	Ailok Bai	Excellent Programme
5.	MOJOY BANERJEE	H.M.M. College for Women	9809446779	mjoyb2018@gmail.com	Mjoy	Excellent Programme Excellent Programme
6.	ASHIM KUMAR SAHA	H.M.M. College for Women	8017739047	ashim_saha_2018@gmail.com	A.K. Saha	Very good.
7.	KADIRU HASIMOK	H.M.M. College for Women	9072142285	kadiruhasim@gmail.com	Kadiru	Excellent Programme.
8.	SRIPARNA CHATTERJEE MUKHERJEE	H.M.M. College for Women	9874184444	mjoy89@gmail.com	Shilpa	Nice programme
9.	AMIT KUMAR MONDAL	H.M.M. College for Women	9874362729	mondalant@gmail.com	Amrit	Nice & High Quality Programme
10.	MONOY KANTI DASWAS	H.M.M. College for Women	8016781645	biswasmonoykanti@gmail.com	Monoy	Excellent Programme
11.	SUJIT BISWAS	H.M.M. College for Women	9891065126	sujoydas@gmail.com	S. Das	Nice Programme
12.	Shagufa Afrin	H.M.M. College for Women	8448067795	afreenshagufa@gmail.com	S. Afrin	Excellent Programme.
13.	Jyoti Bhattacharya	H.M.M. College for Women	5636303270	jyotibhattacharya@gmail.com	Jyoti	Excellent
14.	Shilpa Das	H.M.M. College for Women	7980708880	shilpa_das_410@gmail.com	Shilpa Das	Excellent.
15.	Anupam Mondal	H.M.M. College for Women	7490003826	anupam37@gmail.com	Anupam	Excellent Programme
16.	Madhavi Mondal	H.M.M. College for Women	8910256886	madhavi85@gmail.com	Madhavi	Very good programme
17.	Saikat Kumar Das	H.M.M. College for Women	7088458290			

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92



Orientation Program for Non-Teaching Staff

Organized by

Hiralal Mazumdar Memorial College For Women
Dakshineshwar

In collaboration with

Netaji Nagar College & IQAC
&

Government Girls' General
Degree College, Ekbulpore

Date- 18th November 2021

Time- 1 PM Onwards

Google Meet joining info

Video call link: <https://meet.google.com/yep-yhrb-ybj>

Or dial: +1 903-392-0204 PIN: 177 558 673#

More phone numbers: <https://tel.meet/yep-yhrb-ybj?pin=8762749880124>

Link: <https://bit.ly/3wtDpAL>

Amrita Dutta

Principal
Netaji Nagar College
Regent Estate, Kol-92



10, Rabindranath Tagore Rd, College Para, Dakshineswar,
Kolkata, West Bengal 700076, India

Latitude
22.65703427°

Longitude
88.36052271°

Local 02:07:57 PM
GMT 08:37:57 AM

Altitude -47.56 meters
Thursday, 18-11-2021



10, Rabindranath Tagore Rd, College Para, Dakshineswar,
Kolkata, West Bengal 700076, India

Latitude
22.65704955°

Longitude
88.3605133°

Local 02:43:40 PM
GMT 09:13:40 AM

Altitude -49.81 meters
Thursday, 18-11-2021



10, Rabindranath Tagore Rd, College Para, Dakshineswar, Kolkata, West
Bengal 700076, India

Latitude
22.65709318°

Longitude
88.36054687°

Local 05:23:32 PM
GMT 11:53:32 AM

Altitude -44.98 meters
Thursday, 18-11-2021

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

**DOCUMENTS SHOWING
PROGRAMMES ORGANISED
BY IQAC AND NAAC STEERING
COMMITTEE WITH
MALDA COLLEGE AND
RAMANANDA COLLEGE(BOTH
ACCREDITED VERY RECENTLY)
TO REVIEW OUR
PREPARATION FOR 3RD CYCLE
OF NAAC
ACCREDITATION**



NETAJI NAGAR COLLEGE

(Affiliated to the University of Calcutta)

Accredited by NAAC (B+)

170/436, Netaji Subhas Chandra Bose Road

Regent Estate, Kolkata - 700 092

e-mail : netajinagarcollege@rediffmail.com

Web : www.netajinagarcollege.ac.in

Phone : (033) 2411-5445, 2428-6989

06.11.2021

Ref. No. _____

Date : _____

NOTICE

NAAC Steering Committee is organising an Online Interactive Session through Google Meet on 13.11.2021, Saturday from 6.30 PM in which Dr. Manas Kumar Baidya, Principal, Malda College and Prof. Aratrika Roy, Assistant Professor, Department of English, Malda college will interact with all Criterion Convenors, teachers as Resource Persons to address queries on documentation on Quantitative and Qualitative Matrices that may arise in course of our preparation for 3rd Cycle of NAAC accreditation.

All teachers, librarian are requested to participate in the programme to discuss with the Resource Persons regarding documents which they have arranged so far on different Qualitative and Quantitative Matrices and resolve their queries.

Google Meet Link has been posted in the College Whatsapp Group.

Pinaki Ranjan De
(Pinaki Ranjan De)

Convenor

NAAC Steering Committee

Aratrika Roy
Principal
Netaji Nagar College
Regent Estate, KOL-92

06.11.2021

Attendance of Teachers in the Online Session on 13.11.21

Time/entry	Email address	Name of the Teacher
13/11/2021 17:47:06	pinakib74@gmail.com	Pinaki Ranjan Das
13/11/2021 18:21:15	sambitany.in@gmail.com	Sambit Ray
13/11/2021 18:21:54	doolishunet2@gmail.com	Deek Kumar Sharma
13/11/2021 18:04:55	ddhakar115@gmail.com	Dhakar Das
13/11/2021 18:33:44	bhejenbarmen@gmail.com	Dr. Bhejen Chandra Barmen
13/11/2021 21:02:43	sukanya.sengupta79@gmail.com	Sukanya Sengupta
13/11/2021 21:06:40	sukden.vishwakarma@gmail.com	Sukden Vishwakarma
13/11/2021 21:00:58	gjaysh4@gmail.com	Jaysh Ghosh
13/11/2021 21:07:05	chakraborty_debnusa@gmail.com	Dr. Debnusa Chakraborty
13/11/2021 21:07:47	msumitapc08@gmail.com	An informative session
13/11/2021 21:08:55	deb.najib@gmail.com	Debnajib Das
13/11/2021 21:10:35	sujata8@gmail.com	Dr. Sujata Mitra
13/11/2021 21:29:06	bipasha.dedde@gmail.com	BIPASHA CHOSE CASTEDAR
13/11/2021 21:33:24	erajgunroy@gmail.com	Dr. Brijmouli Rajguru
13/11/2021 22:28:55	blawp@bhadra70@gmail.com	Dr. Blawp Bhadra
14/11/2021 00:07:35	kar.ananya@gmail.com	Ananya Kar
14/11/2021 03:00:30	BALARAMMISTRY1991@gmail.com	Balaram Mistry
14/11/2021 06:24:15	anindya.shatakshya198@gmail.com	Anindya Shatakshya
14/11/2021 08:55:57	agastha780.ghosh@gmail.com	Agastha Ghosh
14/11/2021 09:15:10	peudamrayang@gmail.com	Peudam Ray
14/11/2021 10:14:00	kaben.shatakshya@gmail.com	Dr. Kaben Shatakshya
14/11/2021 10:27:28	sankarswati2@gmail.com	Swati Sankar
14/11/2021 10:27:43	myselfpau23@gmail.com	Sneetama Paul
14/11/2021 10:34:36	shubam01@gmail.com	Shubam Das

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

**Report on the Online Interactive Session held on 13.11.21 with the
Resource Persons of Malda College**

Objective : The online session was arranged to get an idea about our preparedness under different criteria and most importantly to discuss on the areas where we have some doubts and queries with the Principal and other teachers of Malda College who have been recently accredited according to RAF of NAAC. This discussion is expected to help Criterion Convenors about the areas to be modified with respect to our preparation on different Qualitative and Quantitative matrices.

Outcome : In this interactive session Principal and other teachers were present . They have discussed in detail with the resource persons of Malda college about their preparation and also put their queries with a view to get proper solution. The Resource persons of Malda College also encouraged us. They mentioned that the way we are proceeding is quite satisfactory and the involvement of all teachers in the preparatory process is praiseworthy.

Ananta Datta
Principal
Malda College
Banga Estate, Koi-02
28/11/21

NETAJI NAGAR COLLEGE
INTERACTIVE SESSION
ON
NAAC ACCREDITATION RELATED ISSUES

RESOURCE PERSON: DR. SWAPNA GHARAI, PRINCIPAL
 RAMANANDA COLLEGE, BANKURA

ORGANISED
 BY
 NAAC STEERING COMMITTEE
 ON
 28-11-2021, SUNDAY, 11 AM
 VENUE : MB-08

Sl No	Name of the Participant	Signature	Please mention Principal / Teacher/ Librarian/Non-Teaching Staff/Student
1.	Amrita Dutta	<i>Amrita</i>	Principal
2.	Pinaki Ranjan S	<i>Pinaki</i>	Teacher
3.	Anasuya K.	<i>Anasuya</i>	Associate Prof.
4.	Kalpana Bhattacharya	<i>Kalpana</i>	Associate Prof.
5.	Dipakjit Bhattacharya	<i>Dipakjit</i>	Asso. Prof.
6.	Agnimitra Ghosh	<i>Agnimitra</i>	Asso. Prof.
7.	Shyamprakash Ray	<i>Shyamprakash</i>	Asst. Prof.
8.	Sukanya Sengupta	<i>S.S</i>	SACT.
9.	Balaram Mishra	<i>Balaram</i>	SACT
10.	Subhanga Chakrabarti	<i>Subhanga</i>	Associate Prof.
11.	Swati Mishra	<i>Swati</i>	SACT.
12.	Mounika Sen	<i>Mounika</i>	SACT.
13.	Sumita Roy	<i>Sumita</i>	SACT
14.	Soudeban Hossain	<i>Soudeban</i>	Assistant Professor
15.	Dipak Kr. Bhunia	<i>Dipak</i>	Librarian

Amrita Dutta
 Principal
 Netaji Nagar College
 Regent Estate, Kol-92

NETAJI NAGAR COLLEGE
INTERACTIVE SESSION
ON
NAAC ACCREDITATION RELATED ISSUES

RESOURCE PERSON: DR. SWAPNA GHARAI, PRINCIPAL
RAMANANDA COLLEGE, BANKURA

ORGANISED
BY
NAAC STEERING COMMITTEE
ON
28-11-2021, SUNDAY, 11 AM
VENUE : MB-08

Sl No	Name of the Participant	Signature	Please mention Principal / Teacher/ Librarian/Non-Teaching Staff/Student
16.	Debnar Das	Das	
17.	Arpan Ganguly (6290649472)	Arpan Ganguly	Amrita Dutta
18.	Pukey (7003476193)	Pukey	Amrita Dutta
19.	Ayushi Borah (9433301280)	Ayushi Borah	Amrita Dutta.
20.	Soumitra Aich (7980524732)	S Aich	Amrita Dutta
21.	Saswata Bandyopadhyay	Saswata Bandyopadhyay	
22.	Syamal Bhattacharya	Syamal Bhattacharya	Accommodation
23.	Shirshendu Sarkar	Sarkar	clerk.
24.	Surajit Das	Surajit Das	Library Attendant
25.	Utpal Mondal	U. Mondal	peon
26.	Asim K. Das.	Das.	Library peon
27.	Subhabrata Sarkar	S. Sarkar	CASHIER (ACT)
28.	Subrata Paul	S. Paul	Peon
29.	Subhansu Mukherjee	Subhansu Mukherjee	Clerk and Computer Operator
30.	Kalpana Rani Das	K. R. Das	Lady attendant

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

NAAC ACCREDITATION RELATED ISSUES

RAMANANDA COLLEGE, BANKURA

VENUE : MB-08

[illegible]

Netaji Nagar College
Regent Estate, Kol-92

**Report on the Interactive Session with Dr. Swapna Ghorai,
Principal, Ramananda College, Bankura**

Objective : In the process of our preparation for 3rd Cycle of NAAC accreditation, NAAC Steering Committee is trying to organise some interactive sessions in which Resource Persons are being invited from colleges who have been very recently accredited according to the requirements of RAF prescribed by NAAC and also been accredited with high grade for their activities in different spheres along with systematic documentation. In these interactive sessions NAAC Steering Committee is endeavouring to provide exposure to our Criterion Convenors, teachers, non-teaching staff and students about how we can improve preparation of our college and fare good grade in ensuing accreditation.

Outcome : In this second Interactive Session (the first one was an online session with Malda College on 13.11.21) various stakeholders were present in large number on a Sunday afternoon. The Principal of Ramananda College, Dr. Swapna Ghorai discussed elaborately about her experience of recent accreditation by NAAC. She touched upon all criteria and described how we can arrange different documents under different criteria as per the requirements of NAAC Guidelines. Dr. Ghorai also shared her experience about how her college dealt with different DVV clarifications. Our Criterion Convenors got effective clarification about their queries on different qualitative and quantitative matrices. Dr. Ghorai kindly gave us some valuable suggestions on the areas where we should give due emphasis to improve our performance in 3rd cycle of NAAC accreditation.

Amrita Dutta
Principal
Ramananda College
Bankura, Jharkhand
06/12/21

Teachers Present on 06.12.21: (Criterion-2)

1. Ananta Dutta 06/12/21
2. ~~06/12/21~~
3. ~~06/12/2021~~
4. Bhadra
5. Kabeer B 6/12/21
6. ~~6/12/21~~
7. ~~06-12-21~~

Teachers Present on 07.12.21: (Criterion-2)

1. ~~07/12/21~~
2. Sita Roy 7.12.21
3. Joya Ghosh 07/12/21.
4. Subho Hossain 7/12/21
5. Ananta Dutta 7/12/21
6. R.R. 07/12/21
7. Kabeer B 7/12/21
8. ~~07/12/21~~
9. Paulami Roy 07/12/21
10. Bipasha Ghose Dastidar 7/12/2021
11. Bhadra
12. ~~07/12/21~~
13. Ananyakar. 7.12.21
14. Ananta Dutta

Teachers Present on 08.12.21 (Criterion-3)

1. ~~08/12/21~~
2. Bipasha Ghose Dastidar 8/12/2021
3. Paulami Roy 8/12/2021
4. ~~08/12/2021~~
5. Sita Sen 8/12/2021
6. ~~8/12/21~~
7. Bhadra
10. ~~08/12/21~~
11. Kabeer B 8/12/21

Teachers Present on 09.12.21 (Criterion-4):

- 1.
- 2.
3. Bhada
4. P.A. 09.12.21
5. Dipak K. Bhowmik 09-12-21
6. Anurmita Ghosh. 9-12-21
7. P. 9/12/21.
8. Anamika Kar. 9.12.21.

Teachers Present on 10.12.21 (Criterion-5):

1. Anurita Dutta 10/12/21
2. Bhada 10/12/21
3. Kalu B 10/12/21
4. Pulani Roy 10/12/21
5. P. 10/12/21.
6. P. 10/12/21
7. Subin Bhowmik 10/12/2021
8. Anamika Kar. 10.12.21.
9. Anurita Roy. 10.12.21
10. P. 10/12/21
11. P. 10/12/21
12. P. 10/12/21

Teachers Present on 13.12.21 (Criterion-6):

1. Anurita Dutta
- 2.
3. P.A. 13
4. Bhada
5. Kalu B 13/12/21
6. P. 13/12/21
7. P. 13/12/21
8. Subin Bhowmik 13/12/2021
9. Anurita Roy. 13.12.21

Teachers Present on 14.12.21 (CR-7 and Principal's presentation)

1. Amrita Dutta 14/12/21
2. Bhadra
3. BB 14/12/21
4. Ananya Kar. 14.12.21
5. 14.1.21
6. 14/12/2021
7. 14.12.21
8. Smita Roy. 14.12.21
9. Saddam Hussain 16.12.21
10. 14/12/21

Teachers Present on 15.12.21 (Progress of Website related work)

1. Amrita Dutta 15/12/21
2. Bhadra
3. 15.12.21
- 4.
5. 15.12.21
6. Poulami Roy 15/12/21
7. Bipasha Ghose Dastidar 15/12/2021
8. Debakar Das. 15/12/2021

Teachers Present on 20.12.21 (Progress of Website related work)

- 1.
2. Bhadra
3. Abir Mukherjee
4. Kaluri B 20/12/21
5. Bulen Roy 20/12/21
6. Animesha Ghosh 20/12/21
7. P.R. 20/12/21

**LITERATURES SHOWING
DIFFERENT INITIATIVES
UNDERTAKEN BY THE IQAC TO
PROMOTE QUALITY
PRACTICES**

IQAC, Netaji Nagar College

Suggested Procedure for Recording Information in Alumni Register

Different Columns to be maintained in Alumni Register :

- Sl. No.(Column Number)
- Alumni Code No.(Column Number)
- Name of the Alumni(Gender) (Column Number)

- Father's/Guardian's Name(Column Number)
- Year of Passout, Date of Birth(Column Number)
- Address(Column Number)
- Whatsapp No, Alternate Mobile No.E-mail id(Column Number)
- Present Occupation(Column Number)
- Information on Alumni's Progression(Column Number)(Keep Maximum Space)

1. More than one information have to be accommodated in a single column because of limited available space against an alumni in the Register and to ensure keeping maximum space for recording information on progression which may happen several times in case of an alumni.

2. In order save time, writing of column name in each page may be avoided. In the first page only write the column name, put column number sequentially for each column within bracket(as shown above) and just mention that column number in all subsequent pages.

Alumni Coding System

Every ex-student has to be allotted an 'alumni Code No. This Code number is to be mentioned in Alumni Form in the specified Box, Alumni Register and to be communicated to each alumni through alumni whatsapp group. The main objective of following this Coding system is to ensure quick recording of information regarding alumni progression in the Alumni Register. All ex-students have to be informed that when he/she has to give any updation regarding his/her progression, it is to be posted in the Ex-student' whats app group compulsorily mentioning the Alumni Code Number. In addition, in the

Alumni whatsapp group, contact of a particular alumni may be saved against his/her Alumni Code No, so that when an alumni will post any information regarding progression, forgetting to mention the code, it is automatically displayed in the whatsapp group.

A number is to be allotted for each Alumni register and page no. is to be mentioned in each page. Serial No. is also to be given against information of each alumni. Now an Alumni code may be of the following type :

Year of Passing/Department Code/Alumni Register No./Page No./Serial No.

For example, if an alumni passes in the year 2021 in BA(Hons) in Bengali Course and his/her information has been recorded in Alumni Register No.01 in Page no.15 against Serial No. 06 then the Alumni Code of the particular alumni will be **21/B/01/15/06**.

The Departmental Code will be as below :

Department	Code
Commerce(Hons)	CH
Commerce(General)	CG
Bengali(Hons)	B
English(Hons)	E
Journalism(Hons)	J
Geography(Hons)	G
History(Hons)	H
BA(General)	BG

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Department of Commerce **Course Outcomes and Program Outcomes**

COURSE OUTCOMES

B.COM 1ST SEMESTER		
SUBJECT	PAPER	OBJECTIVES
BUSINESS LAWS	CC 1.1 CHG	<ol style="list-style-type: none"> 1. To acquaint students with the basic concepts, terms and provisions of Mercantile and Business Laws. 2. To develop the awareness among the students regarding these laws affecting business, trade and commerce.
PRINCIPLES OF MANAGEMENT	CC 1.2 CHG	<ol style="list-style-type: none"> 1. To provide basic knowledge & understanding about business management concept. 2. To provide an understanding about various functions of management.
FINANCIAL ACCOUNTING 1	CC 1.1 CH and CC1.1 CG	<ol style="list-style-type: none"> 1. To impart the knowledge of various accounting concepts 2. To instil the knowledge about accounting procedures, methods and techniques, that builds the foundation for this course as well as professional courses like CA, CMA, CS.

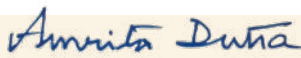

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B.COM 2ND SEMESTER		
SUBJECT	PAPER	OBJECTIVES
E-COMMERCE AND BUSINESS COMMUNICATION	GE 2.1 CHG	<ol style="list-style-type: none"> 1. A student should become familiar with mechanism for conducting business through electronic means. 2. To develop business communication skills through the application and exercises.
COMPANY LAW	CC 2.1 CHG	<ol style="list-style-type: none"> 1. To impart students with the knowledge of fundamentals of Company Law. 2. To update the knowledge of provisions of the Companies Act of 2013.
MARKETING MANAGEMENT AND HUMAN RESOURCE MANAGEMENT	CC 2.2 CHG	<ol style="list-style-type: none"> 1. To explain how marketing creates value for the consumer, the company, and society and why the customer is the cornerstone of marketing. 2. To make a clear understanding of the marketing concept 3. To help the students to understand the human resource functions in an organization.
COST AND MANAGEMENT ACCOUNTING 1	CC 2.1 CH and CC2.1 CG	<ol style="list-style-type: none"> 1. To impart the knowledge of basic cost concepts and elements of cost. 2. To provide an understanding of various methods of costing and their applications.
B.COM 3rd SEMESTER		
SUBJECT	PAPER	OBJECTIVES
FINANCIAL ACCOUNTING II	CC 3.1 CH and CC 3.1 CG	<ol style="list-style-type: none"> 1. To have a comprehensive understanding of the advanced issues in accounting. 2. To acquire the knowledge of specialised accounting areas as in hire purchase, partnerships, business acquisition, investment, department etc for a firmer grip of the accounting syllabus of professional courses like CA, CMA, CS.

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B.COM 4th SEMESTER		
SUBJECT	PAPER	OBJECTIVES
ENTREPRENEURSHIP DEVELOPMENT AND BUSINESS ETHICS	CC 4.1 CHG	<ol style="list-style-type: none"> 1. To orient the learner towards entrepreneurship as a career option as well as creative thinking and behaviour for effectiveness in work and life. 2. To imbibe the ethical spirit of doing business.
TAXATION I	CC4.1 CH and CC4.1 CG	1.To provide basic knowledge about direct tax under provisions of Income Tax Act, 1961
COST AND MANAGEMENT ACCOUNTING II	CC4.1 CH and CC4.1 CG	<ol style="list-style-type: none"> 1. To learn about the higher application of cost accounting techniques and methods. 2. To know the application of cost control techniques.

B.COM 5th SEMESTER		
SUBJECT	PAPER	OBJECTIVES
AUDITING AND ASSURANCE	CC 5.1 CH and CC 5.1 CG	<ol style="list-style-type: none"> 1. To provide knowledge of auditing principles, procedures and techniques in accordance with current legal requirement and professional standards.
TAXATION II	CC 5.2 CH and DSE 5.1A	<ol style="list-style-type: none"> 1. To understand the computation of Total Income and learn Tax Management 2. To understand the provisions of GST and Customs.
CORPORATE ACCOUNTING	DSE 5.2A	<ol style="list-style-type: none"> 1. To know the methods of valuation of goodwill and share. 2. To acquaint the students with the amalgamation and reconstruction procedures of Companies as well as preparation of Company Final Accounts. 3. To know the procedures of Redemption and Buy Back of Preference Shares and other Corporate Accounting issues that are fundamental in the CA, CMA, CS courses.


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B.COM 6th SEMESTER

SUBJECT	PAPER	OBJECTIVES
COMPUTERISED ACCOUNTING AND E- FILING OF TAX RETURNS	SEC 6.1 CHG	<ol style="list-style-type: none">1. To enable the students to develop skills for Computerized Accounting.2. To enable the students to Prepare and submit the Income Tax Return (ITR) offline/online for individual taxpayer.
PROJECT WORK	CC 6.1 CH	<ol style="list-style-type: none">1. This paper helps the students to understand the research techniques, sampling etc used in business research. It prepares them for more advanced academic research in masters and post-masters level.
FINANCIAL REPORTING AND FINANCIAL STATEMENT ANALYSIS	DSE 6.1 A	<ol style="list-style-type: none">1. This paper helps to explain how financial measures of corporate performance are calculated and used to assess credit worthiness of a business.
FINANCIAL MANAGEMENT	DSE 6.2A	<ol style="list-style-type: none">1. In this paper the students acquire the knowledge to manage the finance and financial requirements in business.

PROGRAMME OUTCOMES

After completing three years of Bachelor in Commerce (B.Com) programme, students would gain a thorough grounding in the fundamentals of Commerce and Finance. They will also gain systematic subject skills in the areas of commerce, business, accounting, economics, finance, auditing and marketing. Students will be able to recognise and sync with the features and roles of businessmen, entrepreneur, managers, consultant in the society. The base work to prove proficiency in competitive exams like CA, CS,CMA and other courses is also achieved by the advanced learners of this course. Additionally students imbibe the skills for effective communication, decision making, problem solving in day to day business affairs. They also acquire practical skills to work as tax consultant, audit assistant and other financial support services. This graduate course opens the field of higher education and advance research in commerce and finance.

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Department of History

Course Outcomes and Program Outcomes

COURSE: CC-1 (History of India from the earliest times to C 300 BCE)

OUTCOME: The main focus in the History course at the UG level is on the growth of human civilizations and evolution of social systems and on cultural and scientific development.

The main aims outlined for history teaching are:

- To promote an understanding of the common routes of human civilizations and an appreciation of the basic unity of mankind.
- The study of this portion is important because it helps the student to exercise their critical thinking skill.
- After the successfully completing this course students are able to get a job in ASI (Archeological Survey of India) Department & museum as a junior or assistant Archeologist.

COURSE: CC-2 (Social formation and cultural patterns of the ancient world other than India)

OUTCOME: From this segment of the syllabus student learn about the history of ancient civilization like Greece, Roman, Egypt etc.

- This segment is important because it allows one to make more sense of the entire world.

COURSE : CC-3 & CC-5 (History of India C 300 BCE to 750 CE, History of India CE 750 to 1206)

OUTCOME : From this segment of the syllabus student aware about the history of ancient India and advent of Islam in India, their culture, dominion in India & it's subcontinent.

- This segment is important because it allow them to understand their past, which in turn allows them to understand their present.

COURSE : CC-4 (Social formation and cultural patterns of the medieval world other than India)

OUTCOME : This paper deals with political, economic & social changes of European

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countries like Greece, Roman, Egypt, Mesopotamia etc.

COURSE: CC-6 & CC-8 (Rise of the modern west -I, Rise of the modern west- II)

OUTCOME : In this course student learn details about awakening of modern west i.e., Feudalism, Crusade, Printing Revolution, Scientific Revolution etc.

COURSE: CC-7, CC-9, CC-10, CC-12 & CC-13 (History of India from C 1206 to 1964)

OUTCOME: In this segment student studies about formation, expansion & consolidation of British Empire in India under East India Company.

Last part of this course student also learn about the formation of The Indian National Congress, Socio-Religious movements in India, India's independence movement & Partition.

- After completing this course students are able to get any type of teaching jobs. i.e., Professor, School teacher.

Side by side they can hold any bureaucratic post such as IAS officer, WBCS officer's post.

COURSE : CC-11 & CC-14 (History of Modern Europe 1780 to 1939, History of World Politics 1945 to 1994)

OUTCOME : This paper deals with changes of Europe after the French Revolution and political changes in the countries like Prussia, Italy & Russia etc.

Next part of this course gives an idea about the cold war and it's consequences, problems of 3rd world countries, formation and role of UNO.

- After successfully completing this course a student will be eligible to apply for a researcher.

SUBJECT: HISTORY HISG (GENERAL)

COURSE : CC-1/GE-1, CC-2/GE-2, CC-3/GE-3, CC-4/GE-4 (History of India from Earliest times up to 1950 CE)

OUTCOME : In this segment student studies about evolution of mankind in Pre-Historic India to Constitutional Development of Independent India.

- After the successful completing of this course a student will able to get any type of state conducted teaching jobs. i.e., School teacher etc.

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Department of Journalism & Mass Communication

Course Outcomes and Program Outcomes

Course Outcomes

Introduction to Journalism

Why should a student study “Introduction to Journalism”?

Conducting Journalism and Mass Communication as a discipline differs from other subjects under the umbrella of Humanities or Social Sciences, since it deals with practical training. Journalism is basically a professional course which offers multiple jobs in the different branches of Journalism. Most of the students pursuing Journalism & Mass Communication in their graduation nurture the dream of becoming journalists, reporters, anchors, photojournalists, directors, editors and R/Js etc. The profession they want to be in is extremely dynamic, intricate and full of adventure. To step in to this extremely competitive media industry, a student should first focus on his/her theoretical and conceptual foundations. In the age of extreme convergence, a mass communication student should have proficiency in language. Developing sense of news, and the ability to tell the ‘story’ or frame facts with proper interpretation needs rigorous practice. Defining news and its various facets is absolutely imperative for a student of Journalism. The topic “**Introduction to Journalism**” will help a student to probe into the labyrinthine alleys that exist behind the news process and beyond the knowledge of the mass audience. **Introduction of Journalism** will help students to know about these facts, which will be of immense help to them in future.

Introduction of Journalism also includes practical training which emphasises range of core skills. Besides practical training, a student needs to learn all theoretical knowledge to become a good journalist. Theoretical knowledge is absolutely imperative for an overall understanding of how professional journalism has evolved in India since late 18th

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century. Until one goes through both practical and theoretical trainings, one's understanding of the subject is incomplete.

One also needs to have basic knowledge of computers for print journalism since presentation of news in an attractive manner is of paramount importance. In journalism, presentation of news is the principal thing. Handling the page and the editing are the most important processes. One can make news interesting through an attractive headline as well as through equally attractive intro and language. A student should develop command over the language of communication. He/she should know and practice different writing styles that fit the different needs of the media. It would be greatly beneficial for a student if he/she gets the chance to embrace these exercises within his/her curriculum. The practical portions will not only hone a student's writing skills but also will help him/her prepare for any future professional endeavor.

History of Indian Journalism

A student of any discipline should know its historical background. The same applies for a student of Journalism as well. It is absolutely mandatory for a student of Journalism to know what led to the birth of Journalism and how it has evolved all over the world over the past couple of centuries. It is all the more important for a student to know how Journalism as a profession came into being in India and what stellar role it has played in the evolution of the Indian society in the past two hundred and fifty years. A student needs to know the formidable role of Journalism in effecting social, religious and administrative reforms in the past two centuries. And also the pivotal role of the Press in galvanising the independence movement against colonial rule.

Studying **History of Indian Journalism** will help students to know the simultaneous growth of both the vernacular and English language Press and their overall impact both in the pre and post independence era. A comprehensive and unbiased understanding of the present is not possible and complete without awareness of the past. Here lies the essence of understanding History. History is not about mundane details of

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events in proper chronological order. It is the perfect window to look at the events of the past that inevitably get to know about the evolution of Indian Journalism by learning the history. We come across facts like - how to India and who introduced it. Journalism is mode of communication in pre Independence Presses like Digdarshan, Samachar Darpan played a great role in India's freedom struggle. How the press played its role in the struggle a taxinating area of study. Social reforms movement is also closely related with the Indian Journalism. Even the legends of Bengal were also associated with the press. To understand the significance of modern day Journalism, it is essential to know how important was the role of the press in the pre independence era.

Programmes Outcomes

- To develop sense for news, an ability to tell the 'story' or frame facts with proper interpretation needs rigorous practice.
- To develop command over the language of communication through basic practical knowledge.
- Practical training and theoretical knowledge will prepare him/her for any future professional endeavour.
- To acquire knowledge about the facts of History in the field of Journalism & communication.
- To understand the significance of modern day Journalism by learning the history of journalism
- To know about the evolution of Indian Journalism by learning the history.
- To find a job placement in a variety of areas.
- To offers multiple jobs in the different branches of journalism.

Department of Geography

Course Outcomes and Program Outcomes

COURSE OUTCOME

1. Geotectonics and Geomorphology

- Explaining the Fundamentals of Geotectonics and Geomorphology
- Establishing the relationships between landforms, processes and underlying structure
- Understand interior structure of the earth
- Understand Theory regarding of Origin of Continents and oceans
- Understanding the role of natural agents in forming different landforms
- Overview and critical appraisal of landform development models
- Prior knowledge of Geotectonics and Geomorphology helps in higher studies and in research related to Physical Geography

2. Cartographic Techniques

- Overview of Maps and Diagrams
- Studying the concept and application of different types of Scales and Projections
- Learn to prepare thematic mappings
- With further knowledge, students can become a Cartographer.

3. Human Geography

- Explaining the concept of Human Geography
- Understanding race and ethnicity
- Understand the relationship of man and environment
- Basic concept of Rural and Urban Settlement pattern in India
- Concept of Population growth and different types of Age-Sex Pyramid
- With further study, there is a chance to become a researcher in the field of Social Geography

4. Thematic Mapping and Surveying

- Preparation and interpretation of Geological Map, Weather Map, Land use and Land Cover Map and Socio-Economic Map
- Understanding the uses and application of Prismatic Compass, Dumpy Level, Theodolite, Abney Level And Lesser Distance Measurer
- Hands-on training of Prismatic Compass, Dumpy Level and Theodolite
- There are opportunities to work as a Surveyor

5. Climatology

- Understanding the structure, composition, layering and other continuous processes of Atmosphere.
- Understanding climate change and its consequences
- Emphasizing Mechanism and forms of precipitation with Bergeron-Findeisen theory
- Understanding the general circulation of wind
- Discussing Mechanism of Monsoon with reference to India
- Describing the formation of Cyclones and other atmospheric disturbances
- Climatic classification after Thornthwaite (1955) and Oliver
- Measurement of weather elements using analogue instruments
- Construction and interpretation of daily weather map, Hyther Graph, Climograph and Wind Rose
- With further knowledge can get engaged as a Climatologist

6. Hydrology and Oceanography

- Describing and analyzing the concepts of Hydrology and Oceanography
- Understanding the variations of global hydrological cycle
- Emphasizing the significance of groundwater quality and its circulation
- Studying the components and characteristics of the global oceans
- Construction and interpretation of rating curves, hydrographs and unit hydrographs, Monthly rainfall dispersion diagram (Quartile method), Climatic water budget, and Ergograph and Thiessen polygon.

- With further study can get engaged in Oceanographic field

7. Statistical Methods in Geography

- Discussing basic concepts of Scales of Measurement, data and Sampling with special reference to geography and its application
- Numerical data analysis through Central Tendency and Measures of Dispersion
- Association and Co-relation between two or more components and its application
- Time series analysis and Hypothesis testing
- Statistical methods are the basic criteria for higher study or any research work

8. Economic Geography

- Understanding the fundamental principles of Economic Geography
- Assessing the importance of economic activities around the world
- Discussing the locational factors for development of agriculture and industries with special reference to Von Thünen and Weber.
- Transport system of India
- Understanding of International Trade, WTO and BRICS
- Graphical representation of different economic components
- Can act as a Demographer

9. Regional Planning and Development

- Understanding the concept and components of region and regional planning with special reference to India
- Metropolitan concept and urban agglomerations
- Discussing different theories and models of regional development
- Analyzing regional development of India and its backlashes.
- Delineation different types of regions
- Measurement of Inequality and Gender disparity
- Scope of Urban Planner is increasing day by day

10. Soil and Bio Geography

- Discussing processes of soil formation, types of soil, and properties of soil
- land classification; and management
- Explaining the soil erosion and principles of Soil Classification
- Introducing ecosystem and biosphere concepts
- Analyzing the importance and role of biogeochemical cycles
- Highlighting the concept and consequences of Deforestation and Biodiversity
- Determination of Soil reaction and Soil Type
- For becoming an Urban Planner prior knowledge of Soil and Bio Geography is necessary

11. Research Methodology and Fieldwork

- Different components and procedure of research methodology in Geography
- Techniques of writing scientific reports
- Concept of Plagiarism
- Pre-field knowledge of Fieldwork in Geographical studies.
- Collection of field data by using different field techniques and Tools
- Post field tabulation, analysis, diagrammatic representation and report writing
- Can become a Researcher

12. Remote Sensing, GIS and GNSS

- Understand the principles of Remote Sensing
- Know Arial Photographs and Satellite Imageries
- Acquire Knowledge about Indian Remote sensing
- Investigate components and function of GIS
- Introduce Global Navigation Satellite System and Its Functions
- Make use GIS & GNSS software
- With further study can become a Digitizer or GIS Professional

13. Evolution of Geographical Thought

- Development of pre-modern and Modern Geography in reference with contribution of different countries
- Impact of 'Dark Age' in Geography and Arab contributions

- Understanding different approaches of Geographical Thought
- Contribution of renowned geographers in development of new approaches in geography
- Concept of Post modernism
- Enhances the understanding capability regarding the reasons of any incident

14. Hazard Management

- Classification, approaches and responses to Hazards
- Hazards Mapping
- Factors, vulnerability, consequences and management of different types of Hazards with focus on West Bengal and India
- Report preparation on Case Study of Hazards
- Helps to face any Hazardous condition in a systematic way.

Program Specific Outcomes

1. **Govt. Department:** After completion of further courses, a geographer can avail job opportunities in government departments (like planning and developmental commissions, forestry, environmental, and disaster management departments etc.).
2. **Private Agencies:** There are opportunities in private agencies also such as travel agencies, text book and map publishers etc.
3. **Cartographer:** With further specialization a student of Geography can get engaged as a Cartographer in map making agencies.
4. **Surveyor:** Many others with a degree in geography also opt to work as a surveyor
5. **GIS and Remote Sensing Fields:** After specialization there are job opportunities in the field of GIS and Remote Sensing. There are numerous national and international private agencies who hire people as GIS intern, GIS specialists or Digitizer etc.

6. **Urban and regional planner:** After further study in Urban Planning, a student of Geography can get engaged as Urban Planner. Municipalities and many private agencies also hire Urban Planners.
7. **Tourism:** There is a huge scope for the students of Geography (After further study in the relevant field) in the field of Tourism.
8. **Demographer:** Government and research organizations recruit Demographers.
9. **Researcher:** In several research institutes there are enormous job openings as Research Assistant, Research Associate, Research Consultant etc.
10. **Teacher/Professor:** After completing higher studies in Geography, there are scopes to opt for college teachers, school teachers (SSC, MSC, PSC, Kendriya Vidyalaya, Army Public School etc.) and university teacher.
11. **Govt. Job:** After completing graduation degree a student can appear in different competitive examinations such as Bank, Railway, Public Service Commission, Staff Selection Commission, Union Public Service Commission, West Bengal Civil Service etc.

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Department of English

Course Outcomes and Program Outcomes

Course Outcome

CC1:--History of English Literature & CC2:-- and Classical European Literature

Aims: These two papers aim to provide a rock solid foundation to the students of English Honours course. The 1st paper aims to equip the students with a chronological understanding of the historical development of literature. The 2nd paper provides students with a better humanitarian perspective on literature.

Such a proper training equips the students to become better writers, journalists and reviewers.

CC4, 7, 8, 9, 10, 12 – British Literature of different time periods

These papers mainly focus on British Literature and its journey through different genres and techniques of writing. As a student of English Literature, these are essential aspects for having a better and clear understanding of the intended contents of the course.

These papers enable the students to develop creative ideas and skill to play with words, which can be very helpful in the creative writing industry. Also through this process of studying a foreign literature and learning about its people, a student develops an understanding of the 'other-self', feel compassionate towards them; which can be a great skill for being a successful P.R (Public Relations) in different industrial sections.

CC3:- Indian Writing in English; CC11:- Women Writings; & CC14:- Postcolonial Literatures

These papers intend to give the students a different perspective of English Literature by focusing on important and relevant aspects like the literary works by women and literatures of the postcolonial period.

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This provides the students a greater scope to indulge themselves more deeply in the realm of literature, which can be useful while they choose their careers as anchors, news readers, magazine editors or copywriters.

DSE-B2:-- Women and Empowerment; & DSE-A4:-- Media and Communication Studies

These papers deal with the subjects like: Social Construction of Gender, History of Women's Movement in India (pre-independence and post-independence), Women and Law: Domestic Violence, Female Foeticide, Harassment and Marginalisation, as well as Mass Communication and Globalisation, Writing Pamphlets, Posters etc, Advertisements and Creating Advertisements

These are practically helpful for the students who want to join the media industry or have inclinations towards different social services and social works through the NGO's.

SEC-A1:-- Translation Studies; & SEC-B1:-- Creative Writing

The first paper focuses on the importance of translation in a multi-linguistic and multi-cultural society, like India, and different types of translations like: Literal translation, Free translation & Transcription. The second paper looks into the different modes of creative writing and gives a practical understanding on writing short Story / Poetry and Preparing for publication.

Through the knowledge of different aspects of Translation studies and the proper skill to translate, a student can choose a translator's job or can be an interpreter. Practical involvement in the process of creative writing enables a student to develop creative ideas and build constructive and logical arguments. It also helps to clearly describe, communicate and summarize any topic and develop the ability to decode and understand different theories, concepts and also enrich the researching skills. These can be very helpful for becoming a writer or newspaper editor by profession.

Programme Outcome

Students completing the course B.A.(English Honors)successfully will be able to :

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- Read a variety of texts critically and proficiently to demonstrate in writing or speech the comprehension, analysis, and interpretation of those texts.
- Write a literary or expository text using the conventions of Standard English as stylistically appropriate, while showing a nuanced use of language (producing such a text may include invention, work shopping, research, compiling bibliographies, drafting, peer responses, revising, and/or editing).
- Demonstrate knowledge and comprehension of major texts and traditions of language and literature written in English as well as their social, cultural, theoretical, and historical contexts.
- Analyze and interpret texts written in English, evaluating and assessing the results in written or oral arguments using appropriate support.
- Design and create texts for a variety of purposes and audiences, evaluating and assessing the effectiveness and meaning of such texts.
- Read with interpretive and analytical proficiency one or more creative literary form (poetry, fiction, creative non-fiction).
- Write with proficiency in one or more creative literary form (poetry, fiction, creative non-fiction).
- Respond to peers' work in one or more creative literary form (poetry, fiction, creative non-fiction) with constructively critical proficiency.
- Practice the process-oriented approach to writing (i.e., discovering one's material; crafting that material into the most suitable form according to the intended emotional effect upon target audience; revising as often as necessary).
- Incorporate useful critical responses to their work into subsequent revisions.
- Demonstrate practical awareness of classic, contemporary, and avant-garde models of one or more creative literary form (poetry, fiction, creative non-fiction).
- Embrace the constant creative challenge of working through failure.

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Department of Bengali

Course Outcomes and Program Outcomes

নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

PROGRAMME OUTCOME

অ. সামগ্রিক বাংলা DISCIPLINE CENTRIC CORE COURSE

সামগ্রিক বাংলা DISCIPLINE SPECIFIC ELECTIVE

এবং

সাধারণ বাংলা DISCIPLINE CENTRIC COURSE

সাধারণ বাংলা LCC(2) MIL

সাধারণ বাংলা DISCIPLINE SPECIFIC ELECTIVE-কোর্সগুলির মধ্য দিয়ে ছাত্রছাত্রীরা বাংলা সাহিত্য ও ভাষাসাহিত্যের ইতিহাস, বাংলা সাময়িক পত্রের ইতিহাস, বাংলা ভাষার ভাষাগত বৈশিষ্ট্য, সাহিত্যের রূপভেদ, বাঙালির সমাজ ও ধর্ম সংস্কৃতির বিবর্তন, বাঙালির দার্শনিকতা, ঔপনিবেশিক আধুনিকতার ভেতর থেকে উঠে আসা জটিলতা, ব্যক্তি-সমষ্টির দৃন্দ্ব এবং মানুষের লড়াই সংগ্রামের পরিচয় গ্রহণ করতে করতে পৌঁছে যাবে চিন্তা-উপলব্ধির সেই স্তরে যেখানে তারা হবে বিজ্ঞান ও যুক্তিনির্ভর এবং সমাজ ও মানুষের প্রতি দায়বদ্ধ।

পাঠ্যক্রমগুলি শেষাবে অঙ্ককারের বিরুদ্ধে নানাভাবে নানা দৃষ্টিকোণ থেকে লড়াই করার কৌশল। ছাত্রছাত্রীরা পাবে ব্যক্তিক বিপ্লবতা, অসহায়তা ও বিপর্যয়ের মধ্যে থেকে উঠে দাঁড়বার আশ্রয়। তাক্ষরতা তারা নিবিড় স্রোতমূলক সম্বন্ধে পুঁজি হবে, সৃষ্টি করবে মৌলিক বাক্যের মতামত প্রকাশের অবকাশ। ভাষা, সাহিত্য ও জাতি ঘিরে ইনমন্যতা তো দূর হবেই এবং জাতি, সম্প্রদায়, বর্ণ, প্রদেশ ইত্যাদি বিভেদের বাধা কাটিয়ে শুধু বাঙালি নয়, ভারতীয় নাগরিক এবং বিশ্বের মানুষ হিসেবে গর্বিত হবে।

আ. সামগ্রিক বাংলা SKILL ENHANCEMENT COURSE

এবং

সাধারণ বাংলা SKILL ENHANCEMENT COURSE

এই দুটি কোর্সের মধ্য দিয়ে

1. ছাত্রছাত্রীদের বাংলা মুদ্রণ ও প্রকাশনা সংক্রান্ত কর্মক্ষেত্রে কাজের সুযোগ বৃদ্ধি পাবে। সাগ্রহে সানন্দে কাজ করতে চাইবেও তারা।
2. পরবর্তী জীবনে পেশা হিসেবে ছাত্রছাত্রীরা পেশাদার নাট্য মঞ্চে, সিনেমা – সিরিয়ালে, আবৃত্তির মঞ্চে নিয়মিত কাজ করার সুযোগ পাবে। আয়ের ক্ষেত্রে নতুন দিগন্ত খুলে যাবে।
3. দৈনিক ও সাময়িক প্রতিক্রিয়া, গবেষণা ও গবেষণা সহযোগী হিসেবে কাজ করে অনেকেই আয় করতে পারবে।
4. যে সব সাহিত্যরূপ তারা পড়ছে বা পড়ছে কীভাবে তৈরি হয় তাঁর কলা কৌশল জানতে জানতে একদিন তারা পেশা হিসেবে সৃষ্টিশীল সাহিত্যকে অন্যায়সে গ্রহণ করবে IPA র পাঠ নিতে নিতে তারা নিশ্চয়ই আগ্রহী হবে বিদেশীদের বাংলা শেখানো কাজে।

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নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

Discipline Centric Core Course (CC) (সাম্মানিক বাংলা)

BNG-A-CC-1-1-TH-TU

বাংলা সাহিত্যের ইতিহাস (১৮০০ খ্রীঃ পর্যন্ত)

উদ্দেশ্য : বাংলা ভাষা ও সাহিত্যের উদ্ভবের সময়কাল থেকে ১৮০০ খ্রিষ্টাব্দ পর্যন্ত বাংলা সাহিত্যের বিভিন্ন ধারার সঙ্গে শিক্ষার্থীদের পরিচিতি ঘটানো এই পাঠের উদ্দেশ্য।

BNG-A-CC-1-2-TH-TU

বর্ণনামূলক ভাষাবিজ্ঞান ও বাংলাভাষা

উদ্দেশ্য : সাহিত্যের সাম্মানিক পর্যায়ের ছাত্র হিসেবে বাংলা ভাষাতত্ত্ব ও শব্দতত্ত্ব সম্পর্কে ধারণা থাকা অত্যন্ত গুরুত্বপূর্ণ। সেই লক্ষ্যপূরণে এই কোর্সটি তৈরী করা হয়েছে।

BNG-A-CC-2-3-TH-TU

বাংলা সাহিত্যের ইতিহাস (উনিশ শতক)

উদ্দেশ্য : ঔপনিবেশিক আধুনিকতার সংস্পর্শে এসে আমাদের চিন্তা-চেতনা, জীবনমান ও সাহিত্যে যে আধুনিকতার সঞ্চার ঘটেছিল তার সঙ্গে শিক্ষার্থীদের পরিচিত করানোই এই কোর্সের উদ্দেশ্য।

BNG-A-CC-2-4-TH-TU

বাংলা সাহিত্য : প্রবেশক পাঠ

উদ্দেশ্য : বাংলা ভাষা ও সাহিত্যের ইতিহাস সম্পর্কে প্রাথমিক জ্ঞানার্জনের পর এখানে শিক্ষার্থীরা সাহিত্যের গ্রাসাধাদনের সুযোগ পাবে। সাহিত্যের পাঠকে যতটা সম্ভব আনন্দায়ক করে তোলাই এক্ষেত্রে লক্ষ্য।

BNG-A-CC-3-5-TH-TU

বাংলা সাহিত্যের ইতিহাস (বিংশ শতক)

উদ্দেশ্য : এই কোর্সের মাধ্যমে বিংশ শতকের বাংলা সাহিত্যের গতিপ্রকৃতি এবং ধরুপ সম্পর্কে জ্ঞানার্জন করবে পড়ুরা।

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বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

BNG-A-CC-3-6-TH-TU

ঐতিহাসিক ভাষাবিজ্ঞান

উদ্দেশ্য : প্রাচীন ভারতীয় আর্যভাষা থেকে আধুনিক ভারতীয় আর্যভাষা হিসাবে বাংলা ভাষার উদ্ভব ও বিকাশের প্রতিটি পর্যায়ের সাহিত্যিক নিদর্শনের সহায়তায় সেই পর্যায়ের ভাষাগত বৈশিষ্ট্য সম্পর্কে শিক্ষার্থীদের ধারণা দেওয়া।

BNG-A-CC-3-7-TH-TU

কথাসাহিত্য

উদ্দেশ্য : তৃতীয় সেমিস্টারে বাংলা সাহিত্যের আধুনিক পর্যায়ের ইতিহাস এবং ভাষাবিজ্ঞান বিষয়ে জ্ঞানার্জনের পাশাপাশি শিক্ষার্থীরা এই কোর্সটি পড়বে। আধুনিক সময়ের জটিলতা, ব্যক্তি ও সমষ্টির দৃষ্টি, বাঙালির পারিবারিক জীবনে নারীর অবস্থান, পরিবেশ সম্পর্কিত ভাবনা এবং মানুষের লড়াই – সংগ্রামের নানা প্রবণতাকে পড়ুয়াদের চেনানোর চেষ্টা করা হবে এই কোর্সের মাধ্যমে।

BNG-A-CC-4-8-TH-TU

প্রাণাধুনিক সাহিত্য

উদ্দেশ্য : প্রাণাধুনিক সাহিত্যের এই কোর্সটির মাধ্যমে শিক্ষার্থীরা সাহিত্যের রসায়নের পাশাপাশি যাতে বাঙালির সমাজ ও ধর্ম-সংস্কৃতির বিবর্তনের প্রতিরেকর্ডকেও অনুধাবন করতে পারে সেদিকে লক্ষ্য রাখা হয়েছে।

BNG-A-CC-4-9-TH-TU

ছন্দ, অলঙ্কার ও কাব্যতত্ত্ব

উদ্দেশ্য : সাহিত্যের শিক্ষার্থীদের ছন্দ, অলঙ্কার ও কাব্যতত্ত্ব বিষয়ে তত্ত্বজ্ঞান থাকা প্রয়োজন। এই কোর্স শিক্ষার্থীদের কাব্য-কবিতা পাঠকে গভীরতর করবে।

BNG-A-CC-4-10-TH-TU

প্রবন্ধ ও বিবিধ রচনা

উদ্দেশ্য : বাংলা প্রবন্ধে দার্শনিকতা বা চিন্তার প্রসার ঘটেছে উনিশ শতকের মধ্যভাগ থেকেই। সমাজ, রাষ্ট্র, শিক্ষা, বিজ্ঞান, ভাষা, সাহিত্য, ধর্ম, দর্শন – নানা বিষয়েই বাঙালি চিন্তকণ্ঠ প্রবন্ধের মাধ্যমে তাঁদের ভাবনাকে ব্যক্ত করেছেন। রবীন্দ্রনাথের ছিন্নপত্রও বিশ্ববোধের এক অনন্য রূপ ব্যক্ত হয়েছে। এই কোর্সটির মাধ্যমে শিক্ষার্থীরা সমাজ ও সাহিত্য সম্পর্কিত বিচিত্র বিষয়ে সমৃদ্ধ হতে পারবে।

নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

BNG-A-CC-5-11-TH-TU

সাহিত্যের রূপ ও রীতি

উদ্দেশ্য : সাহিত্যের রূপবেদী ও গঠনরীতি সম্পর্কে এই কোর্সে ধারণা প্রদান করা হবে। সাহিত্যের বিভিন্ন সংস্কৃতির রূপ ও আঙ্গিক সম্পর্কে জানার জন্য পাশাপাশি শিক্ষার্থীরা সাহিত্যের বিবর্তন সম্পর্কেও ধারণা লাভ করতে পারবে।

BNG-A-CC-5-12-TH-TU

নাটক ও নাট্যমঞ্চ

উদ্দেশ্য : নাট্যমঞ্চ ও নাটকের বিকাশ পরস্পরের সাপেক্ষ ও পরিপূরক। সামাজিক ব্যবস্থার দর্পন হিসেবে নাট্যসাহিত্য পাঠের পাশাপাশি পড়ুয়ারা নাট্যমঞ্চের বিকাশকেও বিবেচনার মধ্যে রাখবে, এই উদ্দেশ্যে কোর্সটি করা হয়েছে।

BNG-A-CC-6-13-TH-TU

আধুনিক বাংলা কাব্য - কবিতা

উদ্দেশ্য : ঔপনিবেশিক আধুনিকতার সংস্পর্শে এসে আমাদের কাব্যে যে নবযুগের সঞ্চার হয়েছিল, তার বিভিন্ন পর্বকে পড়ুয়ারা অনুধাবন করতে পারে এই কোর্সটির মাধ্যমে।

BNG-A-CC-6-14-TH-TU

সংস্কৃত, ইংরেজি ও প্রতিবেশী (হিন্দী) সাহিত্যের ইতিহাস

উদ্দেশ্য : বাংলা সাহিত্যের সামগ্রিক পরিচয় পাওয়ার পর শিক্ষার্থী সংস্কৃত, ইংরেজি এবং প্রতিবেশী (হিন্দী) সাহিত্যের ইতিহাস সম্পর্কে প্রাথমিক পরিচয় লাভ করবে এবং সেই আলোকে বাংলা সাহিত্য সম্পর্কেও তার মূল্যায়ন আরো বৃদ্ধি পাবে।

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নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

Discipline Specific Elective (DSE)-6 Credit each

(সাম্প্রদায়িক বাংলা)

BNG-A-DSE-A-5-1-TH-TU

বাংলার সমাজ ও সংস্কৃতির ইতিহাস

উদ্দেশ্য : বাংলা ভাষার উদ্ভবের সময়কাল থেকে আধুনিক কাল পর্যন্ত বাঙালি জাতির সাংস্কৃতিক বিকাশের গতিরেখার সঙ্গে শিক্ষার্থীদের পরিচয় ঘটানোই এই কোর্সের উদ্দেশ্য।

BNG-A-DSE-A-5-2-TH-TU

বাংলাদেশের সাহিত্য

উদ্দেশ্য : দেশভাষার পর পূর্ববঙ্গ তথা বাংলাদেশে বাংলা সাহিত্যের এক সমৃদ্ধ যারা গড়ে উঠেছে। বাংলা সাহিত্যের পাঠ বাংলাদেশের সাহিত্য ব্যক্তিরেকে সম্পূর্ণতা লাভ করতে পারে না। এই বিবেচনাতাই কোর্সটির পরিকল্পনা করা হয়েছে।

BNG-A-DSE-A-6-3-TH-TU

বাংলা গোয়েন্দা সাহিত্য, কল্পবিজ্ঞান আশ্রয়ী রচনা এবং অলৌকিক কাহিনি

উদ্দেশ্য : সাহিত্যের পাঠ এবং আধ্যাত্মে কিশোরদের অভ্যাস তৈরী হয়ে ওঠে গোয়েন্দা গল্প, কল্পবিজ্ঞানের কাহিনি অথবা ভূতের গল্পের মধ্য দিয়ে। তাদের চেনা ফেরকেই পড়ুয়ারা এখানে বিন্যাসজনিক পাঠ শৃঙ্খলায় অধ্যয়ন করতে শিখবে।

BNG-A-DSE-A-6-4-TH-TU

তুলনামূলক সাহিত্য

উদ্দেশ্য : এই কোর্সে জুপদি সাহিত্যের সঙ্গে আধুনিক সাহিত্যের জ্ঞান এই পর্যায়েরই বিভিন্ন ভাষায় লেখা সাহিত্যের তুলনামূলক পাঠ করা হবে। এর মধ্য দিয়ে পড়ুয়াদের সাহিত্য সংক্রান্ত চেতনার প্রসার ঘটানোই উদ্দেশ্য।

BNG-A-DSE-B-5-1-TH-TU

বাংলা শিশু-কিশোর সাহিত্য

উদ্দেশ্য : বাংলা শিশু-কিশোর সাহিত্যের সুগভীর ঐতিহ্য রয়েছে। সেখান থেকে কিছু নির্বাচিত পাঠকে এখানে পড়ুয়ারা বিদ্যায়তনিক পাঠ-শৃঙ্খলার অধ্যয়ন করতে শিখবে।

BNG-A-DSE-B-5-2-TH-TU

দেশভাগ ও বাংলা সাহিত্য

উদ্দেশ্য : বাঙালি জাতির ইতিহাসে দেশভাগের একটি গভীরমূল এবং সুপুরুষসারী অভিধাত রয়েছে। দেশভাগকে ঘিরে বাঙালির সামূহিক এবং ব্যক্তিক বিপত্তা, বিপর্ষয় এবং অসহায়ত্বের সাক্ষ্যবাহী নির্বাচিত কিছু সাহিত্যকে এখানে পাঠ্য করা হয়েছে।

BNG-A-DSE-B-6-3-TH-TU

চরিত সাহিত্য, আত্মচরিত ও ভ্রমণ সাহিত্য

উদ্দেশ্য : জীবনী, আত্মজীবনী পাঠের মধ্য দিয়ে পড়ুয়ারা ব্যক্তি চেতনাদেব কিংবা ব্যক্তি রবীন্দ্রনাথকে যেমন চিনবে তেমনি তাঁদের সময়কালের খরগাটিকেও আয়ত্ত করতে পারবে। সুখপাঠ্য দেশে-বিদেশে পাঠের মধ্য দিয়েও ব্যক্তি মুক্ততাব্য এবং তাঁর বিচিত্র জীবন অভিজ্ঞতার সঙ্গে পরিচিত হবেন পড়ুয়ারা।

BNG-A-DSE-B-6-4-TH-TU

লোকসংস্কৃতি ও লোকসাহিত্য

উদ্দেশ্য: বাঙালি এবং তাঁর সংস্কৃতিকে জানতে গেলে আমাদের লোকসংস্কৃতি ও লোকসাহিত্যের পাঠ নেওয়া খুবই জরুরি। বাংলার সমৃদ্ধ লোক-ঐতিহ্যের থেকে নির্বাচিত কয়েকটি প্রসঙ্গই এখানে পড়ুয়াদের চর্চার জন্য রাখা হচ্ছে।

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নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

Skill Enhancement Course (SEC)-2 Credit each (সাম্মানিক বাংলা)

BNG-A-SEC-A-3-1-TH

মুদ্রণ ও প্রকাশনা

উদ্দেশ্য : বাংলা মুদ্রণ ও প্রকাশন সংক্রান্ত সাধারণ জ্ঞানার্জন করবে পড়ুয়ারা।

BNG-A- SEC-A-3-2-TH

ব্যবহারিক বাংলা-১

উদ্দেশ্য : পরবর্তী জীবনে পেশা হিসেবে যে-সব পড়ুয়া নাটক অথবা সিনেমা-সিরিয়ালকে কিংবা আবৃত্তি শিল্পকে গঠন করতে চাইবে, তারা ঐ সব বিষয়ের প্রাথমিক ধ্যানধারণা পাবে এই কোর্স থেকে।

BNG-A- SEC-B-4-1-TH

ব্যবহারিক বাংলা ও সাহিত্য গবেষণার পদ্ধতিবিজ্ঞান

উদ্দেশ্য: শিকারীদিগের জীবনের নানা প্রয়োজনকে সুষ্ঠু ভাবে এবং নিয়মমতভাবে সমাধা করতে সহায়তা করবে এই কোর্সটি।

BNG-A- SEC-B-4-2-TH

ব্যবহারিক বাংলা-২

উদ্দেশ্য : যে সব সাহিত্যরূপ পড়ুয়ারা পড়ছে / পড়েছে তা কীভাবে তৈরি হয়ে ওঠে, তার কলাকৌশলগুলি সম্পর্কে এখানে ছাত্র-কন্যাসহ তাদের ধারণা দেওয়া হবে। তার সঙ্গে বানান এবং IPA ও রোমীয় লিপি সংক্রান্ত ব্যবহারিক জ্ঞানও নিতে চাওয়া হয়েছে এই কোর্সে।

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নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

Discipline Centric Core Course (CC)/ Generic Elective (GE) [For Honours students other than Bengali] — 6 Credits Each

সাধারণ বাংলা

BNG-G-CC/GE-1-1-TH-TU

বাংলা সাহিত্যের ইতিহাস (আধুনিক যুগ)

উদ্দেশ্য : ১৮০০ খ্রিষ্টাব্দ পরবর্তী সময়কালে বাংলা সাহিত্যের বিভিন্ন ধারার বিবর্তনের গতিরেখার সঙ্গে শিক্ষার্থীদের পরিচিতি ঘটানো এই কোর্সের উদ্দেশ্য।

BNG-G-CC/GE-2-2-TH-TU

ঐতিহাসিক ভাষাবিজ্ঞান, ছন্দ ও অলঙ্কার

উদ্দেশ্য : বাংলা ভাষার উদ্ভব ও বিকাশ সম্পর্কে শিক্ষার্থীকে ধারণা দেওয়া হবে। কাব্য নির্মাণের অন্যতম উপাদান হিসাবে ছন্দ ও অলঙ্কারের সংক্ষিপ্ত পাঠও এই কোর্স থেকে গ্রহণ করবে পড়ুয়া।

BNG-G-CC/GE-3-3-TH-TU

বাংলা কাব্য-কবিতা ও নাটক

উদ্দেশ্য : বাংলা ভাষা ও সাহিত্যের ইতিহাস এবং ছন্দ অলঙ্কার সম্পর্কে পাঠ গ্রহণের পর শিক্ষার্থীরা এই কোর্সে সাহিত্যের আত্মদান করবে। বাংলা কাব্যের বিবর্তনের ধারাটিও তাদের কাছে স্পষ্ট হবে।

BNG-G-CC/GE-4-4-TH-TU

বাংলা কথাসাহিত্য ও প্রবন্ধ

উদ্দেশ্য : এই কোর্সে বাংলা কথাসাহিত্য এবং প্রবন্ধ সাহিত্যের পাঠ দেওয়া হবে।

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নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

স্নাতক (কলা) সাধারণ বিভাগের সমস্ত শিক্ষার্থীকেই – LCC(2) [MIL/Alternative English]-স্তরে ৬ ক্রেডিট করে মোট ১২ ক্রেডিটের দুটি কোর্স নির্বাচন করতে হবে (যে সমস্ত স্নাতক (সাধারণ) পড়ুয়ারা Core Course হিসেবে বাংলা গ্রহণ করেছে তাদেরও কোর্স দুটি পড়তে হবে – সেই দিকটি বিবেচনার মতো রেখেই নিচের কোর্স দুটি তৈরি করা হয়েছে।

BNG-G-LCC(2)-4-1-TH-TU

বাংলা ভাষা বিজ্ঞান, সাহিত্যের রূপভেদ ও কাব্য

উদ্দেশ্য : বি. এ. সাধারণ বিভাগের পড়ুজাদের জন্য এই কোর্সটিতে বাংলা ভাষাতত্ত্ব, সাহিত্যের রূপভেদের পাশাপাশি মদুসুদন দত্তের কাব্যপাঠের মধ্য দিয়ে শিক্ষার্থীদের ভাষা এবং সাহিত্য সম্পর্কে প্রাথমিক ধারণা তৈরী হবে।

BNG-G-LCC(2)- 6-2-TH-TU

সাময়িক পত্র ও কথাসাহিত্য

উদ্দেশ্য : এই কোর্সে আধুনিক বাঙালির চিন্তা চেতনার বাহক হিসেবে বাংলা সাময়িক পত্রের ভূমিকার কথা জানার পাশাপাশি পড়ুয়ারা উপন্যাস ও ছোটগল্পের রূপগদন করতে পারবে।

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নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

Discipline Specific Elective (DSE) – 6 Credit each

(সাধারণ বাংলা)

BNG-G-DSE-A-5-1-TH-TU

বাংলার সমাজ ও সংস্কৃতির ইতিহাস

উদ্দেশ্য : বাংলা ভাষার উদ্ভবের সময়কাল থেকে আধুনিক কাল পর্যন্ত বাঙালি জাতির বিকাশের গতিরেখার সঙ্গে শিক্ষার্থীদের পরিচয় ঘটানোই এই কোর্সের উদ্দেশ্য।

BNG-G-DSE-A-5-2-TH-TU

বাংলা গোয়েন্দা সাহিত্য, কল্পবিজ্ঞান আশ্রয়ী রচনা এবং অলৌকিক কাহিনি

উদ্দেশ্য : সাহিত্যের পাঠ এবং আনন্দনে কিশোরদের অভ্যাস তৈরি হয়ে ওঠে গোয়েন্দা গল্প, কল্পবিজ্ঞানের কাহিনি অথবা ভূতের গল্পের মধ্য দিয়ে। তাদের চেনা ক্ষেত্রকেই পড়ুয়ারা এখানে বিদ্যায়তনিক পাঠ শৃঙ্খলায় অধ্যয়ন করতে শিখবে।

BNG-G-DSE-B-6-1-TH-TU

দেশভাগ ও বাংলা সাহিত্য

উদ্দেশ্য : বাঙালি জাতির ইতিহাসে দেশভাগের একটি গভীরমূল এবং সুদূরপ্রসারী অভিঘাত রয়েছে। দেশভাগকে ঘিরে বাঙালির সামূহিক এবং ব্যক্তিক বিপর্যয়, বিপর্যয় ও অসহায়ত্বের সাক্ষ্যবহী নির্বাচিত কিছু সাহিত্যকে এখানে পাঠ করা হয়েছে।

BNG-G-DSE-B-6-2-TH-TU

লোকসংস্কৃতি ও লোকসাহিত্য

উদ্দেশ্য : বাঙালি এবং তার সংস্কৃতিকে জানতে গেলে আমাদের লোকসংস্কৃতি ও লোকসাহিত্যের পাঠ নেওয়া খুবই জরুরি। বাংলার সমৃদ্ধ লোক-ঐতিহ্যের থেকে নির্বাচিত কয়েকটি প্রসঙ্গই এখানে পড়ুয়াদের চর্চার জন্য রাখা হচ্ছে।

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নেতাজীনগর কলেজ

বঙ্গভাষা ও সাহিত্য বিভাগ

Course Outcome and Programme Outcome

Skill Enhancement Course (SEC) – 2 Credits each (সাধারণ বাংলা)

BNG-G-SEC-A-3/5-1-TH

মুদ্রণ ও প্রকাশনা

উদ্দেশ্য : বাংলা মুদ্রণ ও প্রকাশনা সংক্রান্ত সাধারণ আনুষ্ঠান করতে পড়ুয়া।

BNG-G-SEC-A-3/5-2-TH

ব্যবহারিক বাংলা - ১

উদ্দেশ্য : পরবর্তী জীবনে পেশা হিসেবে যে সব পড়ুয়া নটক অথবা সিনেমা/সিরিয়ালকে কিংবা আবৃত্তি শিল্পকে গ্রহণ করতে চাইবে, তারা এই সব বিষয়ের প্রাথমিক ধ্যানধারণা পাবে এই কোর্স থেকে।

BNG-G-SEC-B-4/6-1-TH

ব্যবহারিক বাংলা ও সাহিত্য গবেষণার পদ্ধতিবিজ্ঞান

উদ্দেশ্য : শিকারীদের জীবনের নানা প্রয়োজনকে সুষ্ঠুভাবে এবং নিয়মমূলক সমাধা করতে সহায়তা করবে এই কোর্সটি।

BNG-G-SEC-B-4/6-2-TH

ব্যবহারিক বাংলা-২

উদ্দেশ্য : যে সব সাহিত্যরূপ পড়ুয়া পড়েছে / পড়েছে তা কীভাবে তৈরী হয়ে ওঠে, তার কলাকৌশলগুলি সম্পর্কে এক্ষণে হাতে কলমে তাদের ধারণা দেওয়া হবে। তার সঙ্গে বানান এবং IPA ও রোমীজ লিপি সংক্রান্ত ব্যবহারিক জ্ঞানও দিতে চাওয়া হয়েছে এই কোর্সে।

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

NETAJI NAGAR COLLEGE

(Affiliated to the University of Calcutta)

*(Reaccredited by NAAC with **B+** Grade)*

Mentor-Mentee Interaction Card

Name of the Mentor :

Designation :

Contact of the Mentor :

Name of the Mentee :

Class :

Roll No :

Academic Session :

Contact of the Mentee :

Name of the Guardian :

Contact no of the Guardian :

Signature of the Guardian :

Amrita Dutta

**Principal
Netaji Nagar College
Regent Estate, Kol-92**

*Signature
of the
TIC/Princi
pal*

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Students' Feedback and Reverse Mentoring On Teaching

Name of the Teacher :

Department :

Designation :

Academic Session :

TIC/Principal

Signature of the

Amrita Dutta
Principal
Netaji Nagar College
Regent Estate, Kol-92

After 1st Semester _____

After 2nd Semester _____

After 3rd Semester _____

After 4th Semester _____

After 5th Semester _____

After 6th Semester _____

Anvita Datta

Principal
Netaji Nagar College
Regent Estate, Kol-92

Agenda of Departmental Meetings

1st Departmental Meeting (In the first week of July)

1. Confirmation of the proceedings of the last meeting;
2. Distribution of different topics in syllabus to faculties;
3. Discussion on Method to be followed for identifying slow learners and advanced learners from newly admitted students and arrangement of Bridge Course for slow learners;
4. Holding of Guardians' meeting (Guardians of newly admitted students);
5. Preparation of Departmental Academic Calendar for the new academic session and assigning responsibilities to different faculties;
6. Preparation of Departmental Budget;
7. Distribution of newly admitted students (Mentees) under different faculties and distribution of Mentor-Mentee Interaction Card to Mentees;
8. Review of CU 1st, 3rd and 5th Semester Examination Results;
9. Any other agenda not included in this list;
10. Miscellaneous.

2nd Departmental Meeting (Before Puja Vacation)

1. Confirmation of the proceedings of the first Departmental Meeting;
2. Review of progress of Syllabus in 1st, 3rd and 5th Semester Classes;
3. Discussion on first review of attendance of 1st, 3rd and 5th Semester students during the period from the date of commencement of class to 31st August;
4. Review of CU 2nd, 4th and 6th Semester Examination Results;
5. Discussion on issues related to internal examination to be taken for 1st, 3rd and 5th Semester Students;
6. Review of present position of Ex-students;
7. Any other agenda not included in this list;
8. Miscellaneous.

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3rd Departmental Meeting (2nd week of March)

1. Confirmation of the proceedings of the 2nd Departmental Meeting;
2. Discussion on 1st attendance review of 2nd, 4th and 6th Semester Students during the period from the date of commencement class to 28th February;
3. Discussion on feedback to be taken from students (Students' Satisfaction Survey and on teachers), Guardians, Alumni and Employers;
4. Discussion on programmes to be arranged included in the Departmental academic calendar under 'DD';
5. Review of progress of syllabus in 2nd, 4th and 6th Semester Classes;
6. Review of works completed as planed in the Departmental academic calendar;
7. Review of the Mentor-Mentee interaction system;
8. Review of the system of continuous feedback given by students on topicwise Teaching;
9. Any other agenda not included in this list;
10. Miscellaneous.

4th Departmental Meeting (3rd Week of May)

1. Confirmation of the proceedings of the 3rd Departmental meeting;
2. Review of Feedback analysis reports (SSS, Students' feedback on Teachers, Guardians, Alumni and Employer);
3. Review of existing class load and preparation of workload to be submitted to Routine Sub-committee for preparation of class routine for ensuing academic session;
4. Review of present position of Ex-students;
5. Review on COPO attainment;
6. Discussion on issues related to Internal examination to be taken for 2nd, 4th and 6th Semester students;
7. Discussion on New Books to be purchased in the Library (if required) in the ensuing academic session;
8. Stock taking in the Departmental Library and inclusion of new books to be contributed by faculties (if any) in the Departmental Library;
9. Any other agenda not included in this list;
10. Miscellaneous.


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NETAJI NAGAR COLLEGE

Detailed Lesson Plan
(Academic Session :)

Department :

Class :

Semester :

Subject :
(Paper Code)

Sl No	Module No./Topic Name as per Syllabus	Name of the Teacher assigned to teach the Topic	Total No. of Classes to be allotted as per syllabus	Break up of Topic			Other initiatives	
				Sub Topic	No. of Classes	Reference/Source of Reading materials	Initiatives	No. of Classes

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ACADEMIC CALENDAR

1. Orientation Programme for the newly admitted students in 1st Semester classes. [1st week of July]
2. Review of 1st, 3rd and 5th CU Semester Exam Results. [1st week of July]
3. Commencement of 1st, 3rd and 5th Semester classes. [1st week July, 3rd week of July and 4th week of July respectively]
4. CU Registration of newly admitted students in 1st Semester classes. [2nd week of July]
5. Distribution of syllabus, Detailed Lesson Plan, Departmental Academic Calendar, Course Outcomes - Programme Outcomes, Mentor-Mentee Interaction Card, and Continuous Feedback on Teaching Card to newly admitted students. [2nd week of July]
6. Orientation programme for newly admitted students to inform CBCS Rules, Library Rules. [3rd week of July]
7. Bridge Course for slow learners within newly admitted students. [3rd week of July]
8. Guardians' (of newly admitted students) Meeting. [1st week of August]
9. Freshers' Welcome Programme. [1st week of September]
10. 1st Attendance Review of 1st, 3rd and 5th Semester students (during the period the date of commencement of class to 31st August) and informing them about their attendance position. [1st week of September]
11. Common Room Festival-an Inter class Cultural and Indoor Games Competition. [1st week of September]
12. College Foundation Day Programme [25th September]
13. Submission AQAR. [4th week of September]
14. Internal Examination and uploading of Internal Marks of 1st, 3rd and 5th Semester Students. [3rd week of November]
15. CU Form fill up for 1st, 3rd and 5th Semester Examination. [3rd week of November]
16. 2nd Attendance Review of 1st, 3rd and 5th students (during the period from 1st September to 30th November) informing them about their attendance position. [1st week of December]

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17. CU 1st, 3rd and 5th Semester Exam. [2nd week of December]
18. College Annual Sports. [3rd week of December]
19. Commencement of 2nd, 4th and 6th Semester Classes [1st week of January]
20. Saraswati Puja Fest. [2nd week of February]
21. Submission of AISHE Report. [4th week of February]
22. 1st attendance review of 2nd, 4th and 6th Semester students (during the period from the date of commencement class to 28th February) and informing students about their attendance position. [1st week of March]
23. 2nd Attendance Review of 2nd, 4th and 6th Semester students (during the period from 1st March to 30th April) and informing students about their attendance position. [1st week of May]
24. Students' Satisfaction Survey (SSS) from 2nd, 4th and 6th Semester students. [1st week of May]
25. Guardians' Meeting (Guardians of 2nd, 4th and 6th Semester Students) [1st week of May]
26. Taking Guardians, Alumni and Employers feedback [1st week of May]
27. Preparation of feedback analysis report by different departments [2nd week of May]
28. Discussion on feedback analysis report in the departmental meetings [3rd week of May]
29. Discussion on feedback analysis report in the IQAC and GB [4th week of May]
30. Preparatory works for new admission in the ensuing academic session [3rd week of May]
31. Internal assessment of 2nd, 4th and 6th Semester students and uploading of internal marks. [3rd week of May]
32. Review of present position of Ex-students [4th week of May]
33. CU 2nd, 4th and 6th Semester Exam. [2nd week of June]
34. Review of COPO attainment [3rd week of June]

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